



**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: Engineering Report – December 2021 Activity**

**Date: January 5, 2022**

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Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of \$200,000 to help offset the cost of the building. There continues to be movement on the State's end, and we have been advised that the grant agreements will be sent to the County/City/Village "shortly after the holidays". Again, the intent is to advertise for bids as soon as practical after receiving and reviewing the agreements.
- **West Grove Park Improvements:** The Contractor has constructed the footings and slabs for both the restroom and pavilion, and has completed the restoration around the concrete work as well. The pavilion and restroom enclosure have been ordered and the estimated ship date is January 31<sup>st</sup> so the materials should arrive to the site on or about February 3<sup>rd</sup>. Hopefully the ship date stays firm, the weather conditions cooperate and the contractor is able to complete the project in February.
- **Park & Main Drainage Improvements:** We are working with Village staff to close out the grant with DCEO. I am pleased to report that the
- **Sherman Oaks Drainage Improvements:** Field survey is scheduled for the week of January 10<sup>th</sup>, weather permitting. We anticipate completing design in January/February and advertising for proposals in March. Construction contract will be awarded in April and the work itself will take place during the summer of 2022, most likely in July or August as those are historically dry months.
- **CIP Planning:** Staff will be meeting over the next few weeks to develop the 2022 CIP program. We hope to present the program at the February COW meeting.