



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 20, 2022 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

President Sattler called the meeting to order at 7:04pm.

ROLL CALL

PRESENT

President Don Sattler
Admin Chairman Ron Quimby
Trustee Jeff Goings
Trustee Ed Wethington
Trustee Dan Cheek
Trustee Betsy Straw
Attorney Roxanne Sosnowski
Deputy Clerk Katie Jaster
Mitch Hilden
Carina Boyd
Chris Dopkins

ABSENT

Finance Chairman Eric Miller

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

N/A

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Wethington, Seconded by Admin Chairman Quimby.
Motion approved by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee minutes from March 16, 2022
Motion made by Trustee Wethington, Seconded by Admin Chairman Quimby.
Motion approved by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None.

EXECUTIVE SESSION

2. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(1) - (c) Exceptions. A public body may hold closed meetings to consider the following subjects: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.
Attorney Roxanne Sosnowski spoke on behalf of Sosnowski Szeto asking President Sattler to recuse himself from participating in the executive session.
President Sattler declined.
Motion made by Admin Chairman Quimby to adjourn, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Trustee Wethington, Trustee Cheek, Trustee Straw.
Adjournment at 7:11pm.
Motion made by Trustee Wethington to reconvene, Seconded by Admin Chairman Quimby.
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw.
Trustee Goings came in at 7:42pm.
Reconvene at 8:06pm.

DEPARTMENT REPORTS

3. Clerk Report
None.
4. Treasurer, Carina Boyd
Questions about the ARP Fund.
5. Code and Permit, B&F
None.
6. Engineer, McMahon
None.
7. Public Works, Mitch Hilden
None.
8. Waste Water, Test
None.

9. Attorney, Sosnowski Szeto
Attorney Sosnowski brought up some items the Village Board will need to consider with the up coming changes about the Collective Bargaining Agreement (IOUE). Also, gave an update about the airport.

NEW BUSINESS

10. Motion to discuss/approve sewer credit for 218 West Edson
Motion made by Trustee Cheek, Seconded by Trustee Wethington.
Trustees asked if staff could collect a little bit more information.
Motion made by Trustee Goings to lay over to May Board meeting, Seconded by Trustee Wethington.
Motion passed by voice vote.
11. Motion to discuss/approve cancelling May 18, 2022 Board of Trustee meeting
Motion made by Trustee Straw, Seconded by Admin Chairman Quimby.
Motion passed by voice vote.
12. Motion to discuss/approve **Ordinance 2022-06** an ordinance of the Village of Poplar grove, Illinois amending Title 5 - Health and Sanitation of the village's code of ordinances
Motion made by Trustee Straw, Seconded by Admin Chairman Quimby.
Attorney Sosnowski gave a brief overview of the Ordinance changes to sight tight garbage.
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw
13. Motion to discuss/approve **Ordinance 2022-07** an ordinance of the Village of Poplar Grove, Illinois amending title IV - motor vehicles and traffic, Chapter 2 - off highway vehicle regulations, Section 4-2-1 regulations of the Village of Poplar Grove code of ordinances
Motion made by Trustee Wethington, Seconded by Admin Chairman Quimby.
Attorney Sosnowski gave a brief overview of the Ordinance changes to ATV regulations.
Voting Yea: Admin Chairman Quimby, Trustee Wethington, Trustee Cheek, Trustee Straw
Voting Nay: Trustee Goings
14. Motion to discuss/approve **Ordinance 2022-08** Supplemental Appropriation Ordinance of Village of Poplar Grove, Illinois for the fiscal year 2021-2022
Motion made by Admin Chairman Quimby, Seconded by Trustee Wethington.
Treasurer Carina Boyd gave a brief overview.
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw
15. Motion to discuss/approve **Ordinance 2022-09** an Ordinance Transferring Appropriated Fund Balance to Established Corporate Objects and Purposes (Capital Improvement Fund) for the Village of Poplar Grove, Illinois for the Fiscal Year beginning May 1, 2021 and Ending April 30, 2022 (FY 2022)
Motion made by Trustee Wethington, Seconded by Trustee Cheek.

Attorney Sosnowski gave a brief overview of the Ordinance.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

16. Motion to discuss/approve **Resolution 22-14** a resolution of the Village of Poplar Grove resolving to award a construction contract for the Sherman Oaks drainage improvements

Motion made by Admin Chairman Quimby, Seconded by Trustee Cheek.

Village Engineer Chris Dopkins gave a brief description of the work that will be completed.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

17. Motion to discuss/approve **Resolution 22-15** a resolution of the Village of Poplar Grove to authorize public bid letting for the 2022 pavement maintenance program

Motion made by Admin Chairman Quimby, Seconded by Trustee Goings.

Village Engineer Chris Dopkins gave a brief description of the work that will be completed.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

18. Motion to discuss/approve **Resolution 22-16** a resolution of the Village of Poplar Grove to procure geotechnical site exploration services for the public works building site

Motion made by Trustee Goings, Seconded by Trustee Wethington.

Village Engineer Chris Dopkins gave a brief description of the work that will be completed and the cost will be \$4,990.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

19. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to April 30, 2022, in the amount of \$753,672.50 in AP checks, \$13,193.43 in insurance expense checks, and \$7,853.15 EFTS for a total of \$774,719.08

Motion made by Trustee Wethington, Seconded by Admin Chairman Quimby.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

GOOD OF THE VILLAGE

Board of Trustees Monday May 11, 2022 -7pm

Village Hall Closed May 25, 2022 for Memorial Day

Planning and Zoning Wednesday May 27, 2022 - 6pm

Neighbors Night June 11, 2022 2pm -Dusk

Trustees made note of a few changes, Board meeting is Wednesday not Monday. Also, Village Hall will be closed May 30 for Memorial Day.

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Quimby, Seconded by Trustee Goings.

Motion passed by voice vote.

Adjournment at 8:52pm.

KJ 05/09/2022