

To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – March 2024 Activity

Date: April 12, 2024

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** The interior improvements of the building were essentially completed in March. Public Works Staff has begun the process of occupying the building. There are a number of punch list items for the contractor to complete, and we are still awaiting the shipment of the electrical panel. The electrician has temporarily wired circuits that the Public Works Staff needs for the building to be functional, and did so at no cost to the Village. At the time of this memorandum, paving and landscaping are scheduled for the end of April.
- **2023 Pavement Maintenance Program:** We are STILL awaiting material certifications from IDOT for the State Street Project which are needed before we can process final payment and close the project out. We have reached out to IDOT to obtain an updated schedule and IDOT's response was *"I wish I could give you better news. I have many MFT projects in the queue and they have to wait behind our 64xxx and 85xxx contracts. CMMS Materials change-over put me into a hole that will take a while to dig my way out of."* We are hopeful that we'll see some progress in the next month.
- **2024 Pavement Maintenance Program:** At the time of this memo, the design drawings are complete and are being reviewed by DPW Howe, and the bid specifications are approximately 50% complete. The bid packet will be sent to IDOT for review prior to April 16th. The resolution authorizing public bid letting and the MFT "appropriation" resolution are on this month's agenda for approval. We expect to be able to award a construction contract in May.
- **Tennis Courts:** This will be a discussion item at the 4/17 Board Meeting.
- **Airport:** Staff has been working with representatives of the Airport on the special use permit.
- **South Wastewater Treatment Plant:** The NPDES permit was submitted to IEPA prior to the 3/31 deadline, and our office has written acknowledgement that the documents were delivered to IEPA prior to the deadline.