

RESOLUTION NUMBER: 2026-04

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING A STATEMENT OF WORK WITH SIKICH LLC FOR ACCOUNTING SERVICES

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) is in need of accounting services including, but not limited to, processing 1099s, assistance with budget and annual tax levy preparation, payroll processing, and payroll tax returns; and

WHEREAS, Sikich LLC (“Sikich”) is an accounting firm capable of providing all services needed by the Village; and

WHEREAS, Sikich and the Village have agreed to the terms and conditions memorialized in a Statement of Work for services to be performed between January 1, 2026, and December 31, 2026, which is attached hereto as Exhibit A, and incorporated herein; and

WHEREAS, the fees for Services will be based upon the hourly rates as follows: work performed by Staff is \$166.00; work performed by Senior is \$183.00; work performed by Manager is \$225.00; work performed by Senior Manager is \$292.00; work performed by Director is \$345.00; and work performed by Principal is \$385.00; and

WHEREAS, the Village now desires to approve said Statement of Work.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves the Statement of Work attached hereto as Exhibit A.
3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A- STATEMENT OF WORK