



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 10, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

The meeting was called to order at 7:03 pm President Don Sattler

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Austin Davies

Clerk Karri Miller

Attorney Dave Kurlinkus

Public Works Director David Howe

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

No Phone Participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. Motion passed by voice vote.

Motion made by Trustee Davies, Seconded by Trustee Straw to postpone items 6-9 to April 17.

Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustees meeting minutes from February 14, 2024.

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Motion made by Trustee Davies, Seconded by Trustee Straw to change Trustee Goings voting NO on item 9 and to change the wording on Owen Costanza's Public comment to read in "Owen Costanza's opinion".

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Trustee Davies would like to see less opinion on the minutes and more summary.

2. Motion to approve Board of Trustee meeting minutes from the February 21, 2024 meeting.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Finance Chairman Goings

Motion made by Trustee Davies, Seconded by Trustee Straw to add more Discussion to items 10 and 11.

Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Finance Chairman Goings

Trustee Davis would like to see more summary on the minutes.

3. Motion to approve Salary Workshop minutes from February 27, 2024.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Finance Chairman Goings

Motion made by Trustee Davies, Seconded by Trustee Straw to add more discussion to the minutes.

Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Finance Chairman Goings

President Sattler, Trustee Straw, and Trustee Davies feel like the minutes need more summary.

4. Motion to approve Purchase Policy Workshop minutes from March 5, 2024.

Motion made by Admin Chairmen Costanza, Seconded by Trustee Straw.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek

Voting Nay: Trustee Straw, Trustee Davies

Motion made by Trustee Davies, Seconded by Trustee Straw to add more discussion.

Voting Yea: Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza

Voting Abstaining: Finance Chairman Goings, Trustee Cheek

President Sattler feels like the minutes did not reflect what happened. Trustee Goings suggested that President Sattler write up a summary of the meeting.

5. Motion to approve Board of Trustee Meeting minutes from March 13, 2024.

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek

Voting Nay: Trustee Straw, Trustee Davies

Motion made by Trustee Davies, Seconded by Trustee Straw to add more discussion on items 12 and 3 and amend items 8 and 9 to change the wording.

Voting Yea: Trustee Straw, Trustee Davies

Voting Nay: Admin Chairmen Costanza, Finance Chairmen Goings, Trustee Cheek

Trustee Davies feels the minutes do not have enough detail on them and would like them changed.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

David Allgood - stated he warns the board to be very careful about putting too much detail on the minutes.

DEPARTMENT REPORTS

6. Treasurer Report, Carina Boyd
Moved to April 17, 2024 meeting

NEW BUSINESS

7. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to April 30, 2024, in the amount of \$770,770.42 in AP checks, \$17,487.41 in insurance expense checks, \$24,544.53 EFTS, and Payroll with estimates included \$64,599.47 for a grand total of \$877,401.83.
Moved to April 17, 2024 meeting
8. Motion to discuss/approve Petting Zoo for Neighbors Night.
Moved to April 17, 2024 meeting
9. Motion to discuss/approve Budget Amendment Ordinance.
Moved to April 17, 2024 meeting
10. Motion to discuss/approve **Resolution 2024-07** A Resolution of the Village of Poplar Grove, Illinois authorizing Jeff Goings as chairperson of the Finance and Public Works Committee to perform necessary Village banking functions.
Motion made by Admin Chairmen Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairmen Costanza, Finance Chairmen Goings, Trustee Cheek, Trustee Straw
Voting Nay: Trustee Davies
Trustee Davies does not see why the Village needs another signer.

- Clerk Miller explained that it is helpful to have 4 signers in case of emergency.
11. Motion to discuss/approve **Resolution 2024-08** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase of material and hardware necessary to stock the Public Works Department inventory in the amount of \$3,894.29. Motion made by Trustee Cheek, Seconded by Admin Chairmen Costanza. Voting Yea: Admin Chairmen Costanza, Finance Chairmen Goings, Trustee Cheek, Trustee Straw, Trustee Davies

PWD Howe explained that because Fast Help shut down there is no where locally to get stock. This would allow the Village to keep stock and is an expansion of what the Village currently has.

12. Motion to discuss/approve Melodie Jensen as Trustee to fill vacancy of Kristi Richardson to Poplar Grove Village Board. Motion made by Finance Chairmen Goings, Seconded by Admin Chairmen Costanza to postpone to May 8th. Voting Yea: Admin Chairmen Costanza, Finance Chairmen Goings, Trustee Cheek Voting Nay: Trustee Straw, Trustee Davies Trustee Goings stated that since Melodie was not at the meeting, he would like to reach out to her and ask a couple of questions.

EXECUTIVE SESSION

13. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent and executive session 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

The Board of Trustees went into executive session at 8:28 pm

Motion made by Admin Chairman Costanza, Seconded by Trustee Davies to come back into open session.

Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Davies

The Board of Trustees came out of executive session at 9:32 pm

PRESENT

Admin Chairman Owen Costanza

Trustee Dan Cheek

Trustee Betsy Straw
Trustee Austin Davies
Clerk Karri Miller
Attorney Dave Kurlinkus
ABSENT

Finance Chairman Jeff Goings

Attorney Dave Kurlinkus asked for a point of order and stated that since the RFP for the forensic audit was closed and no bids were received that Presidents Sattler's bids were not proper and should not be approved.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Cheek, Seconded by Admin Chairmen Costanza. Motion passed by voice vote.

The meeting adjourned at 9:34 pm.