VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, November 17, 2021 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Sattler called the meeting to order at 7:01 pm.

ROLL CALL
PRESENT
President Sattler
Finance Chairman Eric Miller
Admin Chairman Ron Quimby
Trustee Jeff Goings
Trustee Ed Wethington
Trustee Dan Cheek
Deputy Clerk Katie Jaster
Attorney Roxanne Sosnowski
Chris Dopkins
Mitch Hilden
Carina Boyd

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)
None.

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Motion carried by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from the October 20, 2021 board meeting
   Motion made by Trustee Goings, Seconded by Trustee Wethington.
   Motion carried by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Attorney Sosnowski introduce a new attorney in her office, Clayton Zamudio.

ADMINISTRATION & ZONING, TRUSTEE QUIMBY

2. Motion to approve **Ordinance 2021-36** An Ordinance of the Village of Poplar Grove, Illinois adopting a social media policy for the Village's social media pages
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

3. Motion to approve **Ordinance 2021-37** An Ordinance authorizing installation of a right turn only sign for the Poplar Grove Elementary School in Village of Poplar Grove, Illinois
   Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
   Hours were confirmed and will be posted for 745 am to 8 am and 230 pm to 3 pm.
   Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

FINANCE AND PUBLIC WORKS, TRUSTEE MILLER

4. Motion to approve **Resolution 21-56** A Resolution of the Village of Poplar Grove resolving enter into a professional service agreement for the phosphorus discharge optimization plan.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

5. Motion to approve **Resolution 21-57** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of audio hardware and installation services from PCTech2U, Inc. in the amount of $13,500.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   President Sattler spoke on his proclamation:
   WHERE AS, I the president of poplar grove seek to provide the utmost level of transparency to our village decision making processes.
   WHERE AS, I the president of poplar grove seek to expand public participation in our community.
   WHERE AS, I the president of Poplar Grove seek to encourage those who may be afraid to participate in the public process to feel free to participate without intimidation in that process.
   WHERE AS, I the president of poplar grove think it is in the best interest of the Village of Poplar Grove to Continue Live Streaming Public Meetings.

WHERE AS, I the president will continue to exercise my personal rights under the GENERAL PROVISIONS (5 ILCS 120/) Open Meetings Act to live stream open meetings to my personal Presidents FB page for public consumption until the Village takes over the responsibility with its own equipment.
WHERE AS; I have proposed to the Village that we as a village should embrace live streaming of our meetings and purchase video equipment with available COVID Grant money currently available from the federal government to pay for such video equipment to be managed by the village just like 1000's of other municipalities have done in this day of video technology and COVID.
WHERE AS; The village should own its own video live streaming equipment just like 1000's of other local municipalities nationwide that have done just that.
WHERE AS; Live Streamed meetings will allow the fearful, the disabled, the elderly, those lacking transportation, or those simply without the time to attend meetings on site to view our local government trustees work in progress.
WHERE AS; Live Video gives the citizen a much more enriched venue to observe elected officials action.
WHERE AS; Simple audio recordings do not provide a true understanding of a public meeting.
WHERE AS; The village trustees voted unanimously last week to reject the Village President's proposal to purchase video equipment for Live Streaming meetings.

NOW, THEREFORE, I Don Sattler the Village President declare it very important to provide live stream video, and we as a village should purchase the proposed video equipment in order for the village to manage its own live streamed meetings. It is my goal to declare for the good of the community we provide this service as a village.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

6. Motion to approve **Resolution 21-59** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of video equipment and installation services from PCTech2U, Inc. in the amount of $13,822.84.
   Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
   Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

7. Motion to approve **Ordinance 2021-38** An Ordinance authorizing the levy and collection of taxes for the general corporate, liability insurance, social security, and audit purposes for the fiscal year commencing on May 1, 2021 and ending on April 30, 2022 for the Village of Poplar Grove, Boone County, Illinois.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

8. Discussion and possible recommendation to the village board to approve check disbursement for payments scheduled to be paid prior to November 30, 2021 in the amount of $321,681.22 in AP checks, $13,193.43 in insurance expense checks, $7,853.15 EFTS, and $170,902 payment for snow plow truck for a total of $513,629.80
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

NEW BUSINESS

9. Discussion on fireworks display with Pyrotecnico for Neighbors' Fest 2022
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Chairman Miller explained the difference between the three options. Board members discussed and thought the best option would be to do the same as last year. Option C was agreed upon.
10. Motion to approve **Ordinance 2021-39** an ordinance of the Village of Poplar Grove amending section 6-2-4-4 and section 6-2-5 of chapter 2 combined waterworks and sewerage system of the Village of Poplar Grove code of ordinances
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Attorney Sosnowski discussed the changes and what options the Board members would have.
Motion made by Finance Chairman Miller to move Ordinance 2021-39 to December COW, Seconded by Trustee Wethington.
Motion carried by voice vote.
11. Motion to approve Resolution 2021-61 a resolution of the Village of Poplar Grove, Illinois approving the risk management proposal from Illinois Counties Risk Management Trust
Motion made by Trustee Wethington, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

12. Motion to approve **Resolution 2021-62** a resolution of the Village of Poplar Grove, Illinois authorizing the Village President to execute a vendor agreement with the City of Rockford, Illinois for participation in the Low Income Household Water Assistance Program (LIHWAP)
Motion made by Trustee Wethington, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

13. Motion to approve **Resolution 2021-63** a resolution of the Village of Poplar Grove, Illinois resolving to accept a change order to the contract with Majestic Asphalt for repairs to asphalt walking path at Lions Park
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee

Wethington, Trustee Cheek

GOOD OF THE VILLAGE
Grand Opening of Dog Park - November 20, 2021 3:30pm
Christmas Tree Lighting - November 20, 2021 4pm-6pm
Village Hall Closed for Thanksgiving - November 25-26
Committee of the Whole December 13, 2021 6:00 pm
Board of Trustees December 15, 2021 7:00 pm

EXECUTIVE SESSION

14. Motion to go into closed session pursuant to 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek
Meeting closed at 7:46 pm.

ADJOURNMENT (Voice Vote)

KJ 11/15/2021
Reconvene at 8:55 pm.
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Motion carried by voice vote.
Adjournment at 8:56 pm.