VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, July 13, 2020 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 6:32pm

ROLL CALL

PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby at 6:34 pm
Trustee Sophia Darr
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Witorka Gosick
ABSENT
Trustee Jeff Goings
Trustee Erin Walsh

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: President Costanza, Finance Chairman Miller, Trustee Darr, Trustee Wethington

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve minutes from June 8, 2020
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: President Costanza, Finance Chairman Miller, Trustee Darr, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

2. *Notice is hereby given that a regular meeting of the Finance and Public Works Committee of the Whole of the Village of Poplar Grove will be held on Monday, July 13, 2020, at 6:30 pm in Council Chambers at 200 North Hill Street, Poplar Grove, Illinois. Notice is further given that a physical quorum may not be present, but a quorum will be reached by some or all Trustees attending via teleconferencing. For public viewing and public comments, please refer to the text box at the end of the agenda.*
   Public Comments may be submitted: - Until 4:15 pm before the meeting begins via email at clerk@villageofpoplargrove.com or by dropping a letter in the Water & Sewer drop box located next to the front door at Village Hall. These Public Comments will be read at the meeting.
   No public comment

DEPARTMENT REPORTS

3. Treasurer report, Carina Boyd
   No questions for Treasurer Boyd
4. Public Works Report, Mitch Hilden
   No questions for Director Hilden
5. Engineer Report, Chris Dopkins
   No questions for Engineer Dopkins
6. Waste Water Report, Test Inc
   No questions for Director Steer

NEW BUSINESS

7. Discussion and possible recommendation to the village board to approve check disbursement for accounts payable in the amount of $256,491.40, insurance expenses in the amount of $13,001.70 and electronic funds transfer system in the amount of $7,853.15 for a total of $277,346.34
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Chairman Quimby, Trustee Darr, Trustee Wethington
   insurance expenses are for employee health insurance and electronic funds are for the truck expenses
8. Discussion and possible recommendation to the Village Board to grant 389 Stone Hollow Drive water payment relief.
   Motion made by Finance Chairman Miller, Seconded by Chairman Quimby.
   Mr. Terry wanted to come and ask if the Village Board would consider a discount for veterans and or seniors. Mr. Terry had a toilet that leak and had 2 months of high water bills. Mr. Terry stated he was grateful for the payment plan and how staff handled the issue. Staff will research to see if the Village is able to give a discount for seniors and or veterans and bring it back to the board.

9. Discussion and possible recommendation to the Village Board to authorize Village Treasurer to obtain quotes from financial institutions for financing of public works building and to move forward with grant applications.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Chairman Quimby, Trustee Darr, Trustee Wethington.
   Carina will go out to local banks and get quotes for loans to build the new public works building.
10. Discussion and possible recommendation to the Village Board to approve **Resolution 20-19** a resolution to the Village of Poplar Grove resolving to formally accept the public infrastructure of Olson Woods Subdivision.
    Contry Builders have finished the roads and the Village is ready to take them over.
    Dopkins states that they were done very nice and very satisfied with the work that was done
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Voting Yea: Finance Chairman Miller, Chairman Quimby, Trustee Darr, Trustee Wethington

11. Discussion and possible recommendation to the Village Board to approve **resolution 20-20** a resolution of the Village of Poplar Grove resolving to procure professional engineering & architectural services for a new public works facility
    Motion made by Finance Chairman Miller, Seconded by Trustee Darr.
    Voting Yea: Finance Chairman Miller, Chairman Quimby, Trustee Darr, Trustee Wethington

12. Discussion and possible recommendation to the Village Board to approve **Resolution 20-21** a resolution of the Village of Poplar Grove authorizing the write off of old unpaid and water and sewer balances.
    These are write offs from old water and sewer bills that we are no longer are able to collect on.

    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Voting Yea: Finance Chairman Miller, Chairman Quimby, Trustee Darr, Trustee Wethington

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Chairman Quimby, Trustee Darr, Trustee Wethington
meeting adjourned at 7:03 pm.