

ORDINANCE NUMBER: 2025-04

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING
TITLE 1 CHAPTER 5 SECTION 1-5-1 OF THE VILLAGE OF POPLAR GROVE CODE
OF ORDINANCES REGARDING MEETINGS OF THE VILLAGE BOARD OF
TRUSTEES**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, Title 1 of the Code governs Administration; and

WHEREAS, Chapter 5 governs the Village Board of Trustees; and

WHEREAS, Section 1-5-1 governs Meetings of the Village Board of Trustees; and

WHEREAS, the Village desires to amend Section 1-5-1 as set forth herein; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enact an ordinance providing for the foregoing.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 1-5-1 of the Code regarding Meetings of the Village Board of Trustees is hereby amended to read as follows (additional shown as underlined and bolded and deletions as strikethroughs):

“1-5-1. – MEETINGS OF THE VILLAGE BOARD OF TRUSTEES.

- A. Regular Meetings. The regular meetings of the Village Board of Trustees shall be held on the second and **fourth** Wednesday of each month and at the hour of seven o'clock p.m. at the Village Hall (or at any other suitable place that may be provided in the Village by the Board of Trustees).
- B. Special Meetings. Special meetings of the Board of Trustees may be called by the President or any three trustees by directing the Village Clerk to give notice thereof to the members of the Board of Trustees by mail or email, or in case of emergency, by personal notice served by the Village Clerk.
- C. Number of Regular Meetings. The Village Board shall hold 24 regular meetings per fiscal year.

D. The Village President or any Village Trustee may place an item on the meeting agenda for a Village Board meeting by timely transmitting the agenda item to the Village Clerk, the Village President, Committee Chairs, or their designees.

E. Open Meetings. All meetings shall be open to the public except those meetings, or any portion thereof, to be closed in accordance with the Open Meetings Act (5 ILCS 120/1 et seq.)

F. Rules of Order. The latest published edition of Robert's Rules of Order, Revised, shall govern the regular and special meetings of the Village Board of Trustees in all cases to which it is applicable and in which it is not inconsistent with laws of the Village of Poplar Grove, County of Boone or State of Illinois.

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT