



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, August 09, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

President Sattler called the meeting to order at 7pm.

ROLL CALL

PRESENT

Finance Chairman Eric Miller
Admin Chairman Owen Costanza
Trustee Dan Cheek
Trustee Betsy Straw
Trustee Kristi Richardson
Attorney David Kurlinkus
Deputy Clerk Katie Jaster
Treasurer Carina Boyd
Engineer Chris Dopkins
Public Works Director David Howe

ABSENT

Trustee Jeff Goings

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None.

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion carried by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Johnathon Giesecke - Spoke to the Trustees and President Sattler about Mr. Sattler's actions against him and his family. Johnathon showed pictures of how Mr. Sattler addressed him in public and also how Mr. Sattler addressed his mother on election day.

Tom Giesecke - Addressed the whole Board about how Mr. Sattler communicates, and how his actions are with him and his family and how displeasing it is.

OLD BUSINESS

1. Motion to discuss Lions Club Agreement for Lion's Park
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Discussion amongst Trustees. Decision was made to have the Village Attorney adjust the draft agreement and send out for comments to the Trustee before the Lion's Club meet.

NEW BUSINESS

2. Motion to discuss/approve **Resolution 2023-19** A Resolution for Improvement under the Illinois Highway Code
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Finance Chairman Miller discussed all the MFT projects that were set for this year.
Engineer Dopkins addressed the Board about the bid that took place for State Street and how Orth Road bid was next week, what they were looking for with cost and the resolution with the Township.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
3. Motion to discuss/approve **Resolution 2023-20** A Resolution of the Village of Poplar Grove resolving to award a construction contract for section number 23-00011-00-RS, State Street improvements
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
4. Motion to discuss/approve request from Belvidere Park District for block/hydrant party in Prairie Green Subdivision on August 15th, 2023 from 4-5:30pm
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
5. Motion to discuss/approve **Resolution 2023-21** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an statement of work service agreement for online code hosting services provided to the Village of Poplar Grove by CivicPlus, LLC
Motion made by Finance Chairman Miller, Seconded by Trustee Richardson.
Treasurer Boyd gave an update about how the pricing was changing for our codification process and this was the best fit for us.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
6. Motion to discuss possible request for bids for update of Comprehensive Land Use Plan
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Discussion amongst Trustees about fees, process, and direction they would like the Village Attorney's office to draft for the comprehensive land use plan.

7. Motion to discuss/approve **Ordinance 2023-14** An Ordinance of the Village of Poplar Grove, Illinois amending Title VII, Building Regulations, Chapter 1, Building Code, Section 7-1-5, Permit Fees of the Village of Poplar Grove Code of Ordinances
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
8. Motion to discuss when a permit is required documents
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.
Discuss amongst Trustees about residential permits. Trustees agreed to lay over until next week until when the permit require document is adjusted with additional comments.
9. Motion to discuss a possible future workshop on Robert's Rules of Order Training by local Parliamentarian
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.
Admin Chairman Costanza took the floor and stated the Village should have a workshop. Discussion and decision was made to have the Village Attorney's office get resumes and prices for a future workshop.

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Richardson. Motion carried by voice vote.

Adjournment at 7:52 pm.

KJ 09/07/2023