



VILLAGE OF POPLAR GROVE Capital Asset Reporting – Packages

Initial Setup Fee - \$750

Initial setup fee is waived for all clients who choose a Level 2 or Level 3 service package.

Level 1 – \$1,250 Annually

Capital asset reporting on an annual basis including:

- Annual update to capital asset schedules required for GASB 34 reporting using client provided listings of additions and deletions (essentially use of our software for reporting purposes, but all information provided to us for input)

Level 2 – \$2,500 Annually

Capital asset reporting on an annual basis including:

- Review of expenditures annually to determine assets for reporting
- Preparation of supporting documentation for any additions for audit purposes
- Annual update to capital asset schedules required for GASB 34 reporting

Level 3 – \$6,000 Annually

Full-service reporting of capital assets on a monthly or quarterly basis including:

- Review of expenditures monthly to determine assets for reporting
- Prepare supporting documentation for any additions to for audit purposes
- Annual update to capital asset schedules required for GASB 34 reporting
- Review of capital asset policy annually
- Assistance with capital planning
- Preparation of monthly capital asset reports summarizing capital expenditures for that month along with addition and disposal information