

**STATE OF ILLINOIS
COUNTY OF BOONE
BEFORE THE VILLAGE BOARD
OF THE VILLAGE OF POPLAR GROVE, ILLINOIS**

In the Matter of the BASSET)
Certification of:)
)
Michelle Burke, as manager or employee of)
Mortimer Enterprises, LLC)
d/b/a Mortimer's Road House & Grill)
105 West Grove Street)
Poplar Grove, IL 61065) 22 AA 03
)

**NOTICE OF HEARING
FOR POSSIBLE REVOCATION OR SUSPENSION OF LIQUOR LICENSE
OR OTHER PENALTIES**

To: Michelle Burke
c/o Mortimer Enterprises, LLC
d/b/a Mortimer's Road House & Grill
105 West Grove Street
Poplar Grove, IL 61065

You are hereby notified, pursuant to Village of Poplar Grove Ordinances 2-2-9, and 2-2-10 and as the manager or employee of the holder of a Alcoholic Liquor Retailer's License, No.2022-ADJ-03 from the Village of Poplar Grove, Illinois, that the undersigned shall hold a hearing on the **13th day of July, 2022, 6:50 p.m., in the Village of Poplar Grove Village Hall, 200 N. Hill Street, Poplar Grove, Illinois** to determine whether your said license should be suspended or revoked, or other penalties issued, by reason of the following:

Village of Poplar Grove Ordinances:

2-2-9. - PENALTY.

Any person violating any provision of this chapter shall be fined not less than \$100.00 nor more than \$500.00 for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

2-2-10. - EMPLOYEES—BASSET TRAINING—REQUIREMENT AS PART OF LIQUOR LICENSE.

A. Effective June 1, 2018, all original or renewal applications for all classes of Village of Poplar Grove liquor licenses shall be accompanied with proof of completion of a state certified Beverage Alcohol Sellers and Servers Education and Training (BASSET) program for all persons who sell or serve alcoholic beverages, all management personnel working on a premises licensed for alcohol sales, and anyone whose job

description entails the checking of identification for the purchases of alcoholic beverages, pursuant to that license.

B. Any new owner, manager, employee, or agent who is required to have BASSET training, shall within 90 days from the beginning of their employment with that licensee, complete a BASSET approved seller/server training program and shall, until completion of the BASSET program, work under the supervision of a person who has completed BASSET training.

C. It shall be the responsibility of a licensee of a Village of Poplar Grove liquor license to provide for the BASSET training of those employees who are required to obtain such training, and the licensee shall bear all responsibility and costs for providing for the completion of such training.

D. A photo copy of certificate of completion for all owners, managers, employees, or agents required by this section to have BASSET training shall be maintained, by the licensee, in a manner that will allow inspection, upon demand, by any designee of both the state or local liquor control authorities. A copy of the certificate of completion shall additionally be filed with the Local Liquor Control Commissioner, or his or her administrative designee.

E. Failure to provide a certificate of completion for all owners, managers, employees or agents, shall result in the penalty and/or revocation provisions outlines in Section 2-2-8 and Section 2-2-9 of this chapter.

On or about June 1, 2022, Milan Mortimer applied for a renewal of a Village of Poplar Grove license for the retail sale of alcoholic liquors for Mortimer Enterprises, LLC d/b/a Mortimer's Road House & Grill. Ordinance 2-2-10 sets forth the requirements for BASSET training for all persons who sell or serve alcoholic beverages, all management personnel and anyone whose job description entails the checking identification on the premises of the license holder. The ordinance also requires the owner to maintain and display BASSET certificates for all covered employees and to provide a copy of the certificates to the Local Liquor Control Commissioner or his designee. The Village Clerk, in reviewing the list of certificate holders on the application, observed that Michell Burke provided a certification date of "Lifetime." When Michelle Burke was asked to provide a copy of her certificate, she provided one that was issued in 2005. BASSET certificates are valid for three (3) years from the date of issuance. Michelle Burke has served as manager or an employee of the licensee's establishment, a position requiring BASSET training, without valid BASSET certification in violation of Village ordinance. All these events occurred in the Village of Poplar Grove, County of Boone, State of Illinois.

At the above hearing, you shall be given the opportunity to appear and defend against such charges. Please take notice that at said hearing you may be represented by an attorney, and you may call witnesses on your behalf.

Don Sattler
Liquor Commissioner
Village of Poplar Grove, Illinois

Date: June 23, 2022

By:


Village Attorney

Affidavit of Service

The undersigned hereby affirms that she served the foregoing **Notice of Hearing for Possible Revocation or Suspension of Liquor License or Other Penalties** upon:

Michelle Burke
c/o Mortimer Enterprises, LLC
d/b/a Mortimer's Road House & Grill
105 West Grove Street
Poplar Grove, IL 61065

by placing true and correct copies of the same via U.S. mail, postage prepaid, and by Certified Mail by depositing the same in a U.S. mailbox in Rockford, Illinois, on or about the hour of 5:00 p.m. on June 23, 2022.



David J. Kurlinkus
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