



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, February 15, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

Meeting called to order by President Don Sattler at 7:01pm

#### ROLL CALL

##### PRESENT

President Don Sattler  
Finance Chairman Eric Miller  
Admin Chairman Ron Quimby  
Trustee Jeff Goings  
Trustee Ed Wethington via phone  
Trustee Betsy Straw  
Clerk Karri Anderberg  
Attorney Clayton Zamudio  
Engineer Chris Dopkins  
Treasurer Carina Boyd  
Public Works Director David Howe

##### ABSENT

Trustee Dan Cheek

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Admin Chairman Quimby, Seconded by Trustee Goings.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve minutes from January 18, 2023

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No Public Comment

### **DEPARTMENT REPORTS**

2. Clerk, Karri Anderberg  
no questions
3. Treasurer, Carina Boyd  
no questions
4. Public Works Director, David Howe  
no questions
5. Wastewater, Test Inc  
no questions
6. Engineer, McMahon  
no questions

### **OLD BUSINESS**

7. Motion to discuss FY 24 Budget Workshop Schedule  
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.

David Allgood – wanted to make sure that the budget workshop is open to public and anyone can attend

Clerk Anderberg explained that the budget workshop will need to be changed as Village Hall has already been rented out March 2, 2023.

Trustees discussed and the new date will be March 1, 2023 at 6:00 pm

8. Motion to discuss **Resolution 2022-43** a Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a sewer connection agreement with concept development partners

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Engineer Chris Dopkins gave a update on the agreement and the research that the board asked his office and the attorneys office to do. Engineer Dopkins stated that they are still trying to track down some things are not ready to answer the questions trustees asked at the last meeting

Motion made by Finance Chairman Miller, Seconded by Trustee Goings to table the agenda item until staff is ready.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw

## **NEW BUSINESS**

9. Discussion on possible purchase of excavator  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Public Works Director David Howe explained that Public Works needs a bigger excavator to get to our sewer connections. Director Howe stated that he currently has to call out Vendors for water main breaks and sewer issues because our current excavator does not reach down far enough.  
Trustees asked questions and agreed with Director Howe. Director Howe will bring the item back for official vote in March
10. Motion to discuss/approve payment to Cunningham Recreation in the amount of \$60,835.76 for park equipment installation  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw  
Trustees and President discussed that matter and asked questions to staff
11. Motion to discuss/approve **Resolution 2023-05** a resolution of the Village of Poplar Grove, Illinois approving purchase of a Ford F750 Plow Truck  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw to waive bid requirements  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw to approve the purchase  
Director Howe explained the purchase
12. Motion to discuss/approve **Resolution 2023-06** a resolution of the Village of Poplar Grove resolving enter into a professional service agreement for design and construction engineering services for the 2023 payment maintenance program  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw  
Engineer Dopkins explained the 2023 MFT plans

## **GOOD OF THE VILLAGE**

Board of Trustees - March 8, 2023 7:00pm

Board of Trustees - March 15, 2023 7:00pm

**EXECUTIVE SESSION**

13. Motion to go into executive session Possible Litigation 5 ILCS 120/2(c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw

Went into Executive session at 8:32pm and came out at 9:01pm

**PRESENT**

President Don Sattler

Finance Chairman Eric Miller

Admin Chairman Ron Quimby

Trustee Jeff Goings

Trustee Ed Wethington

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Clayton Zamudio

**ADJOURNMENT (Voice Vote)**

KJA 02/13/2023

Motion made by Trustee Wethington, Seconded by Trustee Straw.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Straw

Meeting adjourned at 9:02pm