ORDINANCE NO. 2020-29

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE, ILLINOIS, TITLE 1, ADMINISTRATION, CHAPTER 5, VILLAGE BOARD OF TRUSTEES, SECTION 1-5-4, COMMITTEES

WHEREAS, the Village of Poplar Grove ("Village") has adopted a Code of Ordinances; and

WHEREAS, the Village of Poplar Grove has enacted an ordinance setting the time and place of its meetings of the Board of Trustees and the committees thereof;

WHEREAS, pursuant to 5 ILCS 120/2.02, "[e]very public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings;"

WHEREAS, pursuant to 5 ILCS 120/2.03, "[e]ach body must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such calendar or fiscal year, listing the times and places of such meetings and if a change is made in regular meeting dates, at least 10 days' notice of such change shall be given by publication in a newspaper of general circulation in the area in which such body functions. A copy of the notice must also be sent to all registered news media;"

WHEREAS, pursuant to 65 ILCS 5/3.1-40-25, "the Board of Trustees may prescribe, by ordinance, the times and places of the meetings and the manner in which special meetings may be called;"

WHEREAS, the current Code of Ordinances, Title 1, "Administration," Chapter 5 "Village Board of Trustees," Section 1-5-4, "Committees," provides for the establishment, appointment, and composition of standing and special committees constituted of members of the Village's Board of Trustees; and

WHEREAS, Section 1-5-4, "Committees," Subsection C, identifies the responsibilities for the Committee of the Whole for Administration; and

WHEREAS, Section 1-5-4, "Committees," Subsection D, identifies the responsibilities for the Committee of the Whole for Finance and Public Works; and

WHEREAS, currently, Section 1-5-4, "Committees", Subsection D states that "Personnel compensation and benefits shall meet…at the hour of 6:30 p.m. or immediately following the Committee of the Whole for Administration"; and

WHEREAS, the Trustees and Village President of the Village of Poplar Grove so desire to abolish the separate Administration and Finance and Public Works committees to instead establish one "Committee of the Whole" committee system which will encompass the responsibilities of both committees; and

WHEREAS, the newly established "Committee of the Whole" shall meet on the second Monday of the month beginning at the hour of six-thirty o'clock (6:30) P.M.;

WHEREAS, the Trustees and Village President of the Village of Poplar Grove so desire that the establishment of one "Committee of the Whole" system take effect on **May 10, 2021**; and

WHEREAS, the Village has determined such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the Village President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. Chapter 5 of Title 1, Section 1-5-4, Committees – Subsections C., D., E., F., G., H., I., J., K., and L. shall be amended as follows (language to be stricken shown as strikethrough, language to be added shown in bold):

1-5-4: COMMITTEES:

C. The Committee of the Whole ~~for Administration~~, which shall include the following responsibilities:

1. Administration
a. Zoning;
b. Planning and Development;
c. Parks;
d. Ordinance; and
e. Personnel;

2. Finance;
a. Public Works;
b. Water and Sewer; and
c. Personnel Compensation and Benefits

shall meet on the second Monday of each month and at the hour of six-thirty o'clock (6:30) P.M. beginning ~~October 8, 2018~~ **May 10, 2021** and each month thereafter unless modified by passage of a new ordinance.

~~D. The Committee of the Whole for Finance and Public Works, which shall include the following responsibilities:~~

~~1. Finance;~~
~~2. Public Works;~~
~~3. Water and Sewer;~~
~~4. Personnel Compensation and Benefits~~

~~shall meet on the second Monday of each month and at the hour of six-thirty o'clock (6:30) P.M., or immediately following the Committee of the Whole for Administration beginning October 8, 2018 and each month thereafter unless modified by passage of a new ordinance.~~

~~E~~**D**. The Village President shall preside over the Committee of the Whole meetings with the chairperson of each topic area overseeing and leading the discussion over that portion of the Committee of the Whole meeting agenda applicable to that topic area of Village business, subject to the oversight of the Village President. The Village President shall appoint a chairperson for each respective Village business topic area.

~~F~~**E**. The Committee of the Whole shall discuss the following Village business topics: ~~(1)~~ Administration**~~;~~, ~~; and (2) Finance~~, ~~and Public Works~~ Zoning; Planning and Development; Parks; Ordinance; Personnel; Finance; Public Works; Water and Sewer; and Personnel Compensation and Benefits.** ~~The responsibilities of each topic are more clearly delineated in Subsection D herein~~.

~~G~~**F**. The Committee of the Whole shall have jurisdiction over all matters encompassed by the Village business topic areas delineated in this section. The Committee of the Whole shall receive reports from each agenda topic, deliberate on them prior to Village Board consideration and recommend any action deemed appropriate by placing the item on the next Village Board agenda for final approval. The Committee of the Whole shall also consider such matters as referred to it by the Village Board, by the Village President, an individual member of the Village Board of Trustees or any agent of the Village.

~~H~~**G**. All members of the Committee of the Whole shall have one vote; however, the Village President shall only vote in the event of a tie among the remaining members voting.

~~I~~**H**. The Village Clerk, or any deputy designated by the Village Clerk, shall be present at all Committee of the Whole meetings and shall keep a record of subjects discussed by the Committee of the Whole, reports presented to the Committee of the Whole and the numbers of yes and no votes taken.

~~J~~**I**. Special meetings of the Committee of the Whole may be called by the Village President or by any three members of the Village Board of Trustees. Public notice of all meetings shall be given 48 hours' notice prior to the meeting time, and such notice, together with a copy of the agenda for the meeting, shall be posted in compliance with the notice provisions of the Open Meetings Act.

~~K~~**J**. Special committees may be created from time to time as directed by the Board of Trustees or the Village President, with membership in said committees to be appointed by the Village President on the advice and consent of the Village Board of Trustees. Such committees fall within the jurisdiction of the Committee of the Whole and shall tender reports to the Committee of the Whole in accordance with subsection ~~G~~ **F** herein.

~~L~~**K**. Rules of Order. The latest published edition of Robert's Rules of Order, Revised, shall govern the regular and special meetings of the Village Board of Trustees in all cases to which it is applicable and in which it is not inconsistent with laws of the Village of Poplar Grove, County of Boone or State of Illinois.

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK PRESIDENT