



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, July 19, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

President Sattler called the meeting to order at 7pm.

#### ROLL CALL

##### PRESENT

Finance Chairman Eric Miller  
Admin Chairman Owen Costanza  
Trustee Jeff Goings  
Trustee Dan Cheek  
Trustee Betsy Straw  
Trustee Kristi Richardson  
Attorney Roxanne Sosnowski  
Deputy Clerk Katie Jaster  
Carina Boyd  
Chris Dopkins  
David Howe - 7:12pm

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

None.

#### APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion carried by voice vote.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None.

#### DEPARTMENT REPORTS

1. Clerk Report, Karri Anderberg  
None.
2. Engineer Report, McMahon  
None.
3. Public Works Report, David Howe  
None.
4. Treasurer Report, Carina Boyd  
None.
5. Waste Water, TEST  
None.

## **NEW BUSINESS**

6. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to July 31, 2023, in the amount of \$186,410.69 in AP checks, \$12,555.17 in insurance expense checks, and \$4,253.14 EFTS for a total of \$203,219.00.  
Motion made by Trustee Goings, Seconded by Finance Chairman Miller.  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
7. Motion to discuss/approve a Class E liquor license to The Shortline, Inc. for an event occurring on August 20th, 2023.  
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
8. Motion to discuss/approve **Ordinance 2023-12** An Ordinance proposing the establishment of Village of Poplar Grove special service area number 2 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith.  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
9. Motion to discuss/approve **Ordinance 2023-13** An Ordinance of the Village of Poplar Grove, Illinois amending Title 5 - Health and Sanitation, Chapter 4 Vegetation, Section 5-4A-3, of the Village's Code of Ordinances.  
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.  
Attorney Sosnowski and Public Works Director Howe updated the Board on the changes to increase the cost per hour. The Village has empty lots that are not getting mowed by developers and banks, so the Village is having to mow. With increasing the charge per hour, hopefully this will encourage developers and banks to mow their lots.  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
10. Motion to discuss/approve **Resolution 2023-18** A Resolution of the Village of Poplar Grove, Illinois to amending the following citizen Ad Hoc Committees: Communication Committee

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings,  
Trustee Cheek, Trustee Straw, Trustee Richardson

11. Motion to discuss and possible action necessary regarding license agreement/lease/management agreement of Lions Park with Poplar Grove Lions Club  
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.  
Speaker Ron Maxey, 7:16pm, spoke on the agreement and history of the park from his standpoint. He also spoke about the history on the concessions and bathrooms located at the park.  
Discussion amongst Trustees about the agreements and maintenance between the Village and Lion's Club. Trustees discussed and asked Trustee Richardson to provide a cost breakdown for the Lion's Club.  
Finance Chairman Miller point of order on Robert Rules number 43, encouraging President Sattler to not partake in the conversation, seconded by Admin Chairman Costanza.  
Attorney Sosnowski explained Robert Rules of Order number 43.  
Voting yea: Trustee Richardson, Trustee Goings, Trustee Cheek, Admin Chairman Costanza, and Finance Chairman Miller.  
Voting nay: Trustee Straw.  
Motion was passed to overrule President Sattler as Chairman so he could partake in the conversation.  
Motion made by Admin Chairman Costanza, to make Trustee Goings as Chairman, Seconded by Trustee Cheek.  
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Richardson  
Voting Nay: Trustee Straw  
Discussion continued, and Trustees directed the Attorneys Office to have the draft agreement at the next Board meeting.

## **GOOD OF THE VILLAGE**

12. Boone County Fair August 8 - 13, 2023  
Board of Trustees Meeting August 9, 2023 - 7:00 pm  
Board of Trustees Meeting August 16, 2023 - 7:00 pm  
Planning and Zoning Meeting August 23, 2023 - 6:00 pm

## **ADJOURNMENT (Voice Vote)**

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion carried by voice vote.  
Adjournment at 8:20pm.

KJ 08/10/2023