



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

**Re: 2023 Pavement Maintenance Program
Section 23-00000-00-GM (Orth Road Improvements)**

Date: August 14, 2023

Proposals for the Orth Road Improvements will be opened on Wednesday morning, and we will send a supplemental memorandum summarizing the results out after the bid opening, and a resolution awarding the contract will be included as well.

As you know, a portion of Orth Road (approximately 1,500 LF) of Orth Road is under the jurisdiction of Poplar Grove Township. DPW Howe has been in close contact with the Township and staff has drafted a memorandum of understanding (MOU - draft copy attached) which outlines the cost sharing responsibilities for each party. At the time of memorandum, staff is working out the payment details so minor changes may be needed to the MOU before it is executed by the Village President.