

**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: Engineering Report – May 2024 Activity**

**Date: June 16, 2024**

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Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Exterior punch list items were identified, and the contractor is currently addressing those items. We are still awaiting the shipment of the electrical panel and there will be a change order executed to extend the contract if the panel does not ship in time to complete the project. As a reminder, the electrician has temporarily wired circuits that the Public Works Staff needs for the building to be functional, and did so at no cost to the Village.
- **2023 Pavement Maintenance Program:** We have finally seen movement from IDOT regarding the material certifications for the State Street Project which are needed before we can process final payment and close the project out. We hope to be completely closed out by the end of June. Final payment will then be presented for Board approval in July.
- **2024 Pavement Maintenance Program:** The project went through the public bid letting process and contracts have been executed. Work is scheduled to begin the week of June 17<sup>th</sup>. The County has completed paving of Beaver Road.
- **Source Water Protection Plan:** Our office, the Village and Test's office has been coordinating to collect and review the needed data to complete the report. The report itself is approximately 60% complete, and the Vision Statement is being presented to the Board for its consideration on July 19<sup>th</sup>.
- **South Wastewater Treatment Plant:** As a reminder, the Village's permit is up for renewal. We have not heard back from the agency as of the date of this memo.