



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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February 2022

Clerk Monthly Report

General

Planning for Neighbors Fest is underway, and I will be meeting with Lions club in the month of march.

FOIA

We had 4 FOIA

1. Robin- Connie Description of requested public records: Issued building permits for both commercial and residential with a value of 100,000.00 and up. This request would like all information pertaining to these such as contractor name and addresses, property number, owner of said property, subdivision name and lot number if residential, residential demo permits. I would prefer this report by email. I am disclosing that this request is for commercial purposes.
2. Dave Allgood- Under the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting an opportunity to obtain copies of all public records regarding contracts with B&F and TEST. This is to include agendas, minutes, supporting documents, audio and video from sanctioned public records
3. Doug Bean Home State Bank- we are requesting a listing of Poplar Grove's building permits from July 1, 2021 to December 31, 2021. Please provide the information in an Excel worksheet with the following fields: permit number, name address, work to be done, date, and subdivision.
4. Pursuant to the FOIA, this is a request for **an electronic copy of all payment transactions for fiscal year 2021**. This could be considered one of the following reports: *Vendor Payment Checkbook Report, Checkbook Register, Expenditure Data, Transactional Detail Payments, Online Checkbook, or Disbursements*. Here is an online example from Cook County, Illinois (<https://datacatalog.cookcountyil.gov/Finance-Administration/Cook-County-Check-Register/4h27-5s9x/data>). We would accept any

existing report which contains a minimum of the Payee Name, Amount and Date of each transaction.

The principal purpose of this is to make this information more accessible to the public and to disseminate information regarding the health, safety, and welfare of the general public. This request is not for personal or commercial benefit and we are exercising the general rights of the public. For this reason we are requesting a waiver of fees.

PERMITS

For the month of February, we had 8 residential permits. Residents are starting to call and ask questions about their spring and summer projects.

CODE

We are working with B&F and the attorney to fix the issues at 214 summit. Look for that to come before you in April or May. The owner and tenant of the property have worked with the village on fixing the issues

We had 2 code violations and 1 stop work order. The stop work order called and got a permit right away. 1 code violation is working on fixing the issue and 1 has not called to date.