



**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: 2025 Pavement Maintenance Program – Resolution for  
Maintenance Under the Highway Code**

**Date: July 16, 2025**

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Attached to this memo is a Resolution for Maintenance Under the Illinois Highway Code, which essentially “appropriates” the Motor Fuel Tax Funds through the Illinois Department of Transportation (IDOT) that will be used on the upcoming improvements. Upon passage, four certified copies of the executed resolution need to be sent to IDOT’s regional office in Dixon.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.



## Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

☐ Yes ☒ No

Resolution Type	Resolution Number	Section Number
Original	2025- 15	25-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village  
Governing Body Type Local Public Agency Type  
of Poplar Grove Illinois that the following described street(s)/road(s)/structure be improved under  
Name of Local Public Agency  
the Illinois Highway Code. Work shall be done by Contract  
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Various	0.62	Various	Varies	Varies

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Resurfacing of Titleist Trail between Woodstock Road and Hogan Court, Resurfacing of Hogan Court from Titleist Trail to End, Miscellaneous Sidewalk Repairs, and associated Restoration and Traffic Control.

2. That there is hereby appropriated the sum of Three Hundred Thousand and no/100

\$300,000.00 Dollars ( \$300,000.00 ) for the improvement of  
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Karri Miller Village Clerk in and for said Village  
Name of Clerk Local Public Agency Type Local Public Agency Type  
of Poplar Grove in the State aforesaid, and keeper of the records and files thereof, as provided by  
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Poplar Grove at a meeting held on July 23, 2025  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 23 day of July, 2025  
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

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**Approved**

Regional Engineer Signature & Date  
Department of Transportation

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