



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: 2025 Pavement Maintenance Program

Date: July 16, 2025

We are pleased to advise that plans and specifications for the 2025 Pavement Maintenance Program have been submitted for IDOT approval. Once we obtain IDOT approval (which should be within the next week or so) the next step is to publicly bid the program. Therefore, attached to this memo is a resolution to authorize public bid letting for the 2025 Pavement Maintenance Program. If all goes as planned, we will be presenting a contract for award at the August 27th regular Board meeting.

As a reminder, this year's program consists of sidewalk repairs in Prairie Green Subdivision and the "old town" area of Poplar Grove, as well as the resurfacing of Titleist Trail between Woodstock and Hogan, and the resurfacing of Hogan Court.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

RESOLUTION 25-16__

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC
BID LETTING FOR THE 2025 PAVMENT MAINTENANCE PROGRAM**

WHEREAS, the Village of Poplar Grove, Illinois ("Village") desires to implement the 2025 Pavement Maintenance Program; and

WHEREAS, pursuant to the Village's purchasing policies, Motor Fuel Tax Policies and State Statute, capital improvement projects in excess of \$25,000 are to be publicly bid; and

WHEREAS, plans and specifications for the 2025 Maintenance Program are ready for public bid letting; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the 2025 Pavement Maintenance Program as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.
2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the 2025 Pavement Maintenance Program for public bid letting as provided by Ordinance, Motor Fuel Tax Policies, and State Statue.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK: _____