



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, March 25, 2026 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

#### CALL TO ORDER

The meeting was called to order by Kristi Richardson at 7:27 pm

#### ROLL CALL

##### PRESENT

President Kristi Richardson  
Admin Chairman Owen Costanza  
Finance Chairman Jeff Goings  
Trustee David Allgood  
Trustee Dan Cheek  
Trustee Sinae Hubbard  
Trustee Mark Vance  
Clerk Karri Miller  
Attorney Aarron Szeto  
Attorney Laura Goding  
Building and Zoning Official Ken Garrett  
Engineer Chris Dopkins

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

#### APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood. Motion passed by voice vote.

#### APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Special Board of Trustees Meeting Minutes from February 16, 2026.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood. The motion passed via voice vote.
2. Motion to approve Board of Trustees Meeting Minutes from February 25, 2026  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The motion passed voice vote.
3. Motion to discuss/approve Special Board of Trustees Meeting Minutes from March 4, 2026.  
Motion made by Trustee Hubbard, Seconded by Admin Chairman Costanza. The motion passed via voice vote.
4. Motion to discuss/approve Board of trustee Meeting Minutes from March 11, 2026  
Motion made by Trustee Hubbard, Seconded by Trustee Allgood. The motion passed via voice vote.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

#### **DEPARTMENT REPORTS**

5. Wastewater, TEST
6. Public Works, Howe
7. Collector, Clerk
8. Engineer, McMahon

#### **UNFINISHED BUSINESS**

9. Motion to discuss Sale of Land (driveway next to Jilly Bean)  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Discussion only
10. Motion to discuss/approve RFP for Removal & Storage of Abandoned Vehicles.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

#### **NEW BUSINESS**

11. Motion to discuss/approve Bel Air North Performance Bond Requirement.  
Motion made by Trustee Allgood, Seconded by Trustee Hubbard.  
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve check disbursement for payments scheduled to be paid March 26, 2026, in the amount of \$667,118.47 in AP checks, \$24836.80 in EFTs, and estimated payroll of \$21,112.18 for a total of \$713,067.45.

Motion made by Trustee Allgood, Seconded by Trustee Vance.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

13. Motion to discuss/approve Resolution 2026-15, a resolution of the Village of Poplar Grove, Illinois, approving an engagement agreement with Lauterbach & Amen LLP for financial audit services.

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

14. Motion to discuss/approve Resolution 2026-16, a resolution to include compensation paid under an IRC Section 125 Plan as IMRF earnings.

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.

Voting Nay: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

15. Motion to discuss/approve New Leaf Development Agreement.

Attorney Aaron Szeto and Attorney Laura Goding left at 8:27 pm and Attorney Darin Burke came in at 8:28 pm to finish the meeting.

Andrew Rodgers of New Leaf development answered any questions that the Trustees had.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

## **GOOD OF THE VILLAGE**

### **Village Hall closed for Good Friday - April 3, 2026**

Board of Trustees Meeting - April 8, 2026 - 7:00 pm

Board of Trustees Meeting - April 22, 2026 - 7:00 pm

**Frontier and Surf will be performing utility work throughout the Village starting in April. Signs will be posted. Look to social media and our website for details once the work begins.**

## **ADJOURNMENT (Voice Vote)**

Motion made by Trustee Allgood, Seconded by Finance Chairman Goings. Motion passed via voice vote.

The meeting adjourned at 8:43pm