



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – January 2023 Activity

Date: February 10, 2023

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Contract documents were circulated and signed by all three contractors. Contracts and permit documents have been provided to the Village for execution.
- **2023 CIP Planning:** Capital Improvement Planning for 2023 began in October and has concluded. We look forward to discussing the staff recommendations with the Board.
- **Concept Development Agreement:** Per the Board's direction, staff has begun to reach out to other entities that have capital tied up the South Waste Water Treatment Facility. As of the date of this memorandum there is more work that needs to be completed before reporting back to the Board, and it will take some time to complete the work. We recommend postponing this item to the April 12th meeting. I am happy to explain the situation further at the meeting if the Board desires a more detailed report.