



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, March 13, 2024 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

The meeting was called to order at 7:00 pm by President Sattler

#### ROLL CALL

##### PRESENT

President Donald Sattler

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Austin Davies

Clerk Karri Miller

Attorney Aaron Szeto

Treasurer Carina Boyd

Billing Clerk Barb Resch

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

No Phone Participation

#### APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Straw to approve the agenda as amended.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw

Voting Nay: Trustee Davies

Motion made by Trustee Davies, Seconded by Trustee Straw to strike approval of minutes and move item 5 to 3 and move 3 and 4 down to 4 and 5 and to move 9 before 8.

Voting Yea: Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Trustee Goings, Trustee Cheek

Motion made by Trustee Cheek, Seconded by Trustee Davies to strike approval of minutes.  
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza to move item 7 to before 2 and item 6 to after executive session.

Voting Yea: Admin Chairman Costanza, Trustee Goings  
Voting Nay: Trustee Cheek, Trustee Straw, Trustee Davies

Motion made by Trustee Goings, Seconded by Trustee Cheek to move item 7 before item 2.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw  
Voting Nay: Trustee Davies

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

#### **DEPARTMENT REPORTS**

1. Treasurer Update, Carina Boyd  
Trustee Costanza and Treasurer Boyd gave an update on the credit card audit that President Sattler is spearheading.

#### **UNFINISHED BUSINESS**

2. Motion to discuss possible a draft Ordinance for water/sewer credit for Pacemaker Foods.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Tony DelPra owner of Pacemaker came to the board asking for a sewer credit and a change in the ordinance because he has a water dispenser at the grocery store and no water is going into the sewer.  
Mr. DelPra states he thinks the credit would be around 60 a month.  
The Board of Trustees discussed an ordinance change. Discussion only
3. Motion to discuss/approve **Ordinance 2024-05** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to create a Public Works Committee.  
Motion made by Trustee Davies, Seconded by Trustee Straw.  
Voting Yea: Trustee Straw, Trustee Davies  
Voting Nay: Admin Chairman Costanza, Trustee Goings, Trustee Cheek
4. Motion to approve the nomination of Jeff Goings to the position of Finance and Public Works Chairperson.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek  
Voting Nay: Trustee Straw, Trustee Davies

5. Motion to discuss/approve nomination of Jeff Goings to the position of Public Works Chairperson.  
Item was stricken since Ordinance 2024 -05 failed
6. Motion to discuss/approve Betsy Straw to the position of Finance Chairperson.  
Motion made by President Donald Sattler.  
No second was given.  
Motion failed

### **NEW BUSINESS**

7. Motion to discuss/approve Karen Neibarger as Trustee to fill vacancy of Kristi Richardson to Poplar Grove Village Board  
Motion made by Trustee Davies, Seconded by Trustee Straw.  
Karen Neibarger withdrew her interest as a Trustee.
8. Motion to discuss/approve **Ordinance 2024-06** An Ordinance of the Village of Poplar Grove, Illinois amending Title 1, Chapter 5, Section 1-5-2 of the Village's Code of Ordinances.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to approve the ordinance as amended.  
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies  
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza to keep childcare expectations and strike all others and un-strike to leave ordinance as is,  
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
9. Motion to discuss/approve **Ordinance 2024-07** An Ordinance of the Village of Poplar Grove, Illinois amending Title 1, Chapter 5, Section 1-5-2 of the Village's Code of Ordinances.  
Motion made by Trustee Davies, Seconded by Trustee Straw.  
Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies  
Voting Nay: Admin Chairman Costanza, Trustee Goings  
Motion made by Trustee Davies, Seconded by Trustee Straw to amend to include childcare.  
Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies  
Voting Nay: Admin Chairman Costanza, Trustee Goings
10. Motion to discussion Travel Reimbursements and Purchasing Policy.  
Motion made by Trustee Davies, Seconded by Trustee Straw. Discussion Only.  
Trustee Straw would like to see a better policy when it comes to travel reimbursement.

- Trustee Discussed possible changes.
11. Motion to discuss possible Workshop Policy and Procedure.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
The trustee discussed and felt it was best if the Village no longer allowed workshops and only have special meetings.  
Discussion only
  12. Motion to discuss possible Litigation against "Boone County Illinois Watchdog Group".  
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.  
Discussion only. Nothing moving forward

#### **EXECUTIVE SESSION**

13. Motion to go into executive session 5 ILCS 120/2(c) (1) personnel The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to move the executive session to March 20th.  
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

#### **ADJOURNMENT (Voice Vote)**

Motion made by Trustee Davies, Seconded by Trustee Straw. Motion passed by voice vote.  
The meeting adjourned at 9:53 pm