

April 7, 2024

To: Poplar Grove President Don Sattler and Village Board

Re: Open village board position

Dear President Sattler and Trustees,

I have been a resident of Poplar Grove for the past 15 years and a resident of Boone County for 40 years. I believe Poplar Grove is a great community to live in and want to help to make sure it remains so for residents living here. I believe in fiscal accountability, public safety, quality education for our children and maintaining and improving Poplar Grove's overall quality of life.

I am semi-retired, currently working part time as a pharmacy technician. My prior work experience includes:

- 18 years for an HMO medical group as customer/administrative services specialist providing customer service assistance for members.
- I was employed for 14 years with Exxon Mobil, 7 years as site manager at an Illinois Tollway location managing staff and responsible for all day-to-day operations.

I would work towards common goals with common sense that ensures we continue to provide residents a wonderful place to live and raise a family. I would enjoy working with others towards building a better future for Poplar Grove residents.

I am honest, hard-working, experienced and care about our community and ask that you consider my letter of interest and qualifications for appointment to the vacant office of Village Board Trustee in Poplar Grove.

Sincerely,

Melodie Jensen  
14000 Primrose Pl.  
Poplar Grove, IL