VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, November 08, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Sattler called the meeting to order at 6:33 pm.

ROLL CALL
PRESENT
President Don Sattler
Admin Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee Dan Cheek
Clerk Karri Anderberg
Deputy Clerk Katie Jaster
Attorney Dave Kurlinkus
Ken Garrett
Carina Boyd
Mitch Hilden
Chris Dopkins
Ion Stear

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Finance Chairman Miller, Seconded by Trustee Goings to allow Trustee Wethington to participate via phone.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion made by Finance Chairman Miller to add $170,902 payment for snowplow on check disbursement, Seconded by Trustee Wethington.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Motion made by Finance Chairman Miller to approve the agenda as amended, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve the minutes from October 11, 2021 meeting
   Motion made by Admin Chairman Quimby, Seconded by Trustee Cheek.
   President Sattler asked minutes to be amended by adding his name to roll call list.
   Motion made by Finance Chairman Miller to approve the minutes as amended, Seconded by Trustee Wethington.

   Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*
Cliff Robinson, 148 Bullard Street, came to address the Board about his concerns regarding Moragra and the dirt/dusk particles from all the by product.

DEPARTMENT REPORTS - ADMINISTRATION

2. Building Permits and Code Enforcement, B&F Construction
   Trustees addressed Ken about what a good job his company has been doing.
3. Clerk, Anderberg
   None.

OLD BUSINESS - ADMINISTRATION

4. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-51** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the first amended agreement between the Village of Poplar Grove and the Poplar Grove Lions Charities Inc. a/k/a the Poplar Grove Lions Club.
   Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
   Motion made by Finance Chairman Miller to table indefinitely, Seconded by Trustee Goings.
   Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

5. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-34** An Ordinance of the Village of Poplar Grove Illinois amending Article II Business

and License Regulations, Chapter 2 Liquor Control, of the Village of Poplar Grove Code of Ordinances.
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Clerk Anderberg explained she reached out to local establishments about the new liquor acted, but no one had responded and that she would reach out again.
Motion made by Finance Chairman Miller to lay over to December COW meeting, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

NEW BUSINESS - ADMINISTRATION

6. Discussion on Code Requirements and Permitting
Motion made by Admin Chairman Quimby, Seconded by Trustee Goings.
Building Official Ken Garrett spoke about the process for complaints, notices, building permits, and International Building Code. Mr. Garrett also spoke about what his company does and what they do for other municipalities.
Board Members spoke amongst themselves and also asked Mr. Garrett questions about the permitting process.
Clerk Anderberg left at 7:17 pm.
Speaker David Allgood address the Board about the International Codes and how beneficial the codes are.
Board Members discussion continued amongst themselves.
Chairman Miller called the question.
Voting Yea to end debate: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

7. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-36** An Ordinance of the Village of Poplar Grove, Illinois adopting a social media policy for the Village's social media pages
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Board members recommended the policy to reflect that comments be turned off of all social media pages.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-37** An Ordinance authorizing installation of a right turn only sign for the Poplar Grove Elementary School in Village of Poplar Grove, Illinois
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Board Members and Public Works Director Mitch Hilden spoke about the right turn only sign. Everyone decided to put right turn only with specific times.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

DEPARTMENT REPORTS - FINANCE

9. Engineer Report, McMahon
   None.
10. Wastewater, TEST
    None.
11. Public Works, Mitch Hilden
    None.
12. Treasurer Report, Carina Boyd
    None.

NEW BUSINESS - FINANCE

13. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-56** A Resolution of the Village of Poplar Grove resolving enter into a professional service agreement for the phosphorus discharge optimization plan.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-57** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of audio hardware and installation services from PCTech2U, Inc. in the amount of $13,500.
    Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
    Chairman Miller explained this would be for the audio recording system and it could be reimbursed with grant money if approved by DCEO.
    Clerk Anderberg returned at 7:45 pm.
    Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

15. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-58** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of video equipment and installation services from PCTech2U, Inc. in the amount of $19,822.87.
    Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
    Chairman Miller explained the difference between the two purchases for the tv purchase. He also recommended Resolution 21-59 to save $6,000.
    Voting Nay: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

16. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-59** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of

video equipment and installation services from PCTech2U, Inc. in the amount of $13,822.84.
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Chairman Miller explained this was for the purchase of the monitors, recorder, wires, and tv's for Board Members.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

17. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-60** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of video conference equipment and installation services from PCTech2U, Inc. in the amount of $5,200.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Discussion amongst Board members and the purchase of video equipment to broadcast live. Board members were concerned about the equipment.
President Sattler recommended the approval for the equipment because it would be worth the funding and would allow us to be more transparent.
Speaker David Allgood spoke regarding all items to purchase video and audio equipment. Asked all Board members to consider the possibility that if we do not get reimbursed from DCEO, could we afford the purchase of all equipment.
Voting Nay: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

18. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-38** An Ordinance authorizing the levy and collection of taxes for the general corporate, liability insurance, social security, and audit purposes for the fiscal year commencing on May 1, 2021 and ending on April 30, 2022 for the Village of Poplar Grove, Boone County, Illinois.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Chairman Miller explained about levy and collection of taxes.
Trustee Wethington call the question.

Voting Yea to end debate: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek.
Voting Yea to approve the Ordinance: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

19. Discussion and possible recommendation to the village board to approve check disbursement for payments scheduled to be paid prior to November 30, 2021 in the amount of $321,681.22 in AP checks, $13,193.43 in insurance expense checks, and $7,853.15 EFTS for a total of $513,629.80
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Chairman Miller added $170,902 would be for the purchase of snow plow and this month is also for our bond payments.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

ADJOURNMENT (Voice Vote)

KJ 11/5/2021
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Adjournment at 8:23 pm.