



Village of Poplar Grove – Board Meeting Memo

May 21, 2026

****Subject:****

Veteran Park Improvements

1. Background:

The Village of Poplar Grove has a park at the corner of State Street and Main Street known as Veteran Park. This park area contains a pavilion, a veteran memorial and a gazebo. This area has been used in the past for the Christmas Tree Lighting before it was moved to Village Hall. During the 2025-2026 fiscal year, the board approved \$35,000 for improvements.

2. Current Status:

The intention to improve this space involves the following improvements:

- Painting/Staining and repair of the Gazebo
- Painting/Staining of the pavilion
- Landscaping at pavilion
- Update and cleaning to monument, i.e. power washing, painting base, adding armed services plaques
- Additional bike racks
- Installation of a walking path between the monument and the pavilion
- Signage for the park
- Repair concrete at base of flagpole

The Public Works Director has been working with landscapers to acquire quotes for the installation of the path. He has secured quotes from Crimson Valley, Nico's Landscaping, and Andy's. He also reached out to Image Pros and Branching Out, who have not provided an quote at the time of this memo.

The public works department will handle the smaller repairs, painting/staining, etc.

3. Fiscal Impact:

Impact to finances will include cost of project items, the preparation of an IGA with Boone County Conservation District as this proposed plan includes landscaping features on property owned and maintained by the Conservation District.

4. Legal Review (if applicable):

Not at this time.

5. Recommendation:

To proceed with the selection of a landscaper and consensus to move forward with the preparation of an IGA with Boone County Conservation District.

6. Supporting Documents (if applicable):

X Attached - Proposed Design

X Attached - Nico's Landscaping Quote

X Attached - Andy's Landscaping Quote

Not Applicable

Kristi Richardson
Village President