



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 10, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler

Finance Chairman Eric Miller

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Kristi Richardson

Clerk Karri Anderberg

Attorney Dave Kurlinkus

Treasurer Carina Boyd

Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

no phone participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1.

Motion to approve minutes from April 12, 2023 board meeting
Motion made by Trustee Cheek, Seconded by Finance Chairman Miller. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

PRESENTATION

2.

Presentation and update on employee health/dental/vision insurance and Village of Poplar Grove's general liability insurance from Broadmoor Agency
Matt Ripplinger and Nicole Grisanzio from Broadmoor Insurance spoke to the board of trustees about the health/dental/vision insurance renewal

DEPARTMENT REPORTS

3.

Clerk, Karri Anderberg
Trustee Costanza asked Clerk Anderberg to look into a camera and to video recording software that will record the meetings

4.

Treasurer, Carina Boyd
no questions

5.

Public works, David Howe
no questions

6.

Engineer, McMahan
Engineer Dopkins stated that Stenstrom will start work on the new public works building on June 12 and water sewer will start June 22. Orth road work will be delayed until after July 15 when route 76 road work is completed by IDOT.

7.

Wastewater, TEST
Clerk Anderberg stated that TEST is still looking for a entry level wastewater operator for Poplar Grove. Must live within 20 mins from Poplar Grove

8.

Code and Permit, B&F
no questions

NEW BUSINESS

9.

Motion to discuss/approve check disbursement for payments scheduled to be paid prior to May 31, 2023, in the amount of \$283,413.25 in AP checks, \$14,461.77 in insurance expense checks, and \$3,797.94 EFTS for a total of \$301,672.96

Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings,
Trustee Cheek, Trustee Straw, Trustee Richardson

10. Motion to discuss/approve **Resolution 2023-12** a resolution of the Village of Poplar Grove, Illinois to approve a letter of agreement between the International Union of Operating Engineers and the Village of Poplar Grove
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
Voting Abstaining: Trustee Goings
11. Discuss/approve **Resolution 2023-16** a resolution of the Village of Poplar Grove, Illinois approving purchase of a postage machine
Motion made by Trustee Richardson, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
Treasurer Boyd went over the contract and the details
12. Motion to discuss/approve drawing \$1,460,490.00 from the Solutions Bank loan and authorizing the village treasurer to deposit the drawn funds into a Village of Poplar Grove deposit account or Illinois Funds.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
Trustee Miller and Treasurer Boyd stated by pulling out the money from the loan and putting it in a interest baring account it will gain the village \$6,000 a month
13. Discuss/Approve an Ordinance amending Ordinance 2016-03 establishing an Enterprise Zone within certain unincorporated areas of the County of Boone and certain incorporated areas of the City of Belvidere, Village of Capron and Village of Poplar Grove
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
President Sattler started to go over the changes.
Clerk Anderberg stated that Pam Fetes from Growth Dimension was unable to make it today and was hoping to make it to June.
Motion to layover until June 21 board meeting made by Admin Chairman Costanza, Seconded by Trustee Goings.
14. Motion to discuss changes to the zoning code regarding storage containers

Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza.
Clerk Anderberg stated that there are a couple of storage containers in the village and the board needs to determine what they would like done.

Trustees agreed to take this to planning and zoning for review.

GOOD OF THE VILLAGE

May 17, 2023 Board of Trustees Meeting CANCELLED

May 24, 2023 Planning and Zoning - 6:00pm

June 14, 2023 Board of Trustees Meeting - 7:00pm

June 21, 2023 Board of Trustees Meeting - 7:00pm

ADJOURNMENT (Voice Vote)

KJA 05/08/2023

ADJOURNMENT (Voice Vote)

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

meeting adjourned at 7:54pm