



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – January 2022 Activity

Date: January 31, 2022

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of \$200,000 to help offset the cost of the building. There continues to be movement on the State's end, and we have been advised that the grant agreements will be sent to the County/City/Village "shortly after the holidays". There has been no movement in January on the agreements that we are aware of. Again, the intent is to advertise for bids as soon as practical after receiving and reviewing the agreements.
- **West Grove Park Improvements:** The Contractor has constructed the footings and slabs for both the restroom and pavilion, and has completed the restoration around the concrete work as well. The pavilion and restroom enclosure have been ordered and the estimated ship date remains as January 31st so the materials should arrive to the site on or about February 5th. Hopefully the ship date stays firm, the weather conditions cooperate and the contractor is able to complete the project in February.
- **Sherman Oaks Drainage Improvements:** 80% plans have been completed and forwarded to Public Works staff for review. The intent is to complete staff review and utility review of the plans in February and early March, have bid letting authorized on March 9th, advertise for bids on March 11th, open bids on or about March 30th and award a contract on April 13th. The contractor will then have the ability to choose when the start work on the projects with two (2) caveats. The first is that once the work is started it must be completed to the point of substantial completion (which basically means that everything is done except planting the grass; and (2) the planting of the grass must be completed between September 2nd and 16th in order to give the new grass a good chance to germinate.
- **CIP Planning:** Staff has essentially completed a draft the 2022 CIP program that will be presented as part of the budget process. We actually forecasted projects two years out as a result of Rebuild Illinois and American Rescue Plan funding coming on-line over the next two years and we felt it important to get a longer term plan in place.