RESOLUTION NUMBER: 21-60

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING THE PURCHASE OF VIDEO CONFERENCE EQUIPMENT AND INSTALLATION SERVICES FROM PCTECH2U, INC.

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer, and Village President must be obtained prior to purchase"; and

WHEREAS, PCTech2U, Inc., provides business Information Technology services, computer repair, and audio/video hardware installation services to small businesses and municipalities; and

WHEREAS, the Village has procured a quote to purchase video equipment and installation services from PCTech2U, Inc., with the proposed cost for equipment and installation of video conference equipment is $5,200.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated and are made a part hereof as if fully set forth herein.

2. The Village hereby approves the expenditure to PCTech2U, Inc., in the amount of $5,200 for video conference equipment and installation services, as set forth in PCTech2U Inc.'s estimate number 1065, attached hereto as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT “A” – PCTECH2U, INC. ESTIMATE #1065