

**BOROUGH OF PENNINGTON  
RESOLUTION 2025-11.8**

**RESOLUTION AUTHORIZING RETENTION OF VAN-NOTE HARVEY ASSOCIATES TO  
PREPARE OPERATIONS AND MAINTENANCE  
MANUALS AS PART OF MS4 STORMWATER COMPLIANCE**

**WHEREAS**, as a result of the MS4 inspection completed earlier this year, the Borough was directed to prepare Operations and Maintenance Manuals for the storm water infrastructure serving the Public Works yard and the Senior Center;

**WHEREAS**, the O&M Manuals must account for the current construction of the existing facilities and document procedures to be followed by Borough public works staff to ensure ongoing maintenance as required;

**WHEREAS**, the Borough requested Van-Note Harvey through the Borough Engineer to prepare the required Manuals;

**WHEREAS**, preparation of the O&M Manuals entailed review of the current storm sewer facilities at each location, the development of site-specific maintenance procedures, review of the proposed procedures with the Borough and incorporation of revisions and comments to ensure consistency with current procedures;

**WHEREAS**, a site-specific O&M Manual is now ready to be delivered to the Borough for each location, with the expectation that the custodian of the Manuals shall be the Borough's Storm Sewer Program Coordinator;

**WHEREAS**, the two Manuals will cost \$4,500 apiece for a total of \$9,000;

**WHEREAS**, the Chief Financial Officer of the Borough has certified that these funds remain available in the Engineering Budget, Account #: 5-01-20-165-000-262;

**NOW, THEREFORE, BE IT RESOLVED**, by Borough Council of the Borough of Pennington, that the request of Van Note-Harvey to prepare the O&M Manuals as a professional service to ensure timely compliance with MS4 requirements is ratified and approved and the Chief Financial Officer is hereby authorized to pay VanNote-Harvey \$9,000 for the completed manuals.

**Record of Council Vote on Passage**

<b>COUNCILMAN</b>	<b>AYE</b>	<b>NAY</b>	<b>N.V.</b>	<b>A.B.</b>	<b>COUNCILMAN</b>	<b>AYE</b>	<b>NAY</b>	<b>N.V.</b>	<b>A.B.</b>
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

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Elizabeth Sterling, Borough Clerk