

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 4.8**

**RESOLUTION AUTHORIZING BOROUGH PLANNER TO PREPARE FOURTH ROUND
HOUSING PLAN ELEMENT AND FAIR SHARE PLAN AND RELATED DOCUMENTS**

WHEREAS, Borough Council seeks to authorize Borough Planner James T. Kyle, PP/AIC, of the firm Kyle McManus Associates, to prepare a Fourth Round Housing Element and Fair Share Plan covering Pennington’s affordable housing obligations for the period July 1, 2025 to June 30, 2035, including all documents and supporting appendices in digital format, as further described in the annexed Scope of Work and Proposal dated March 13, 2025 (“Proposal”); and

WHEREAS, the projected cost of the work totals \$19,000, including the lump sum of \$6,500 for the Housing Plan Element, the lump sum of \$10,000 for the Fair Share Plan and an additional amount for meeting attendance billed on an hourly basis in accordance with the rate schedule attached to the Proposal as Exhibit A;

WHEREAS, additional items required to be performed outside the scope of work will also be billed on an hourly basis in accordance with that rate schedule;

WHEREAS, the Chief Financial Officer of the Borough has certified that the required funds are available for these services in the Affordable Housing Trust Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that the Borough Clerk is hereby authorized to issue a purchase order to Kyle McManus Associates in the amount of \$19,000., payable against monthly invoices, for the services described above and in the attached Proposal.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 7, 2025.

Elizabeth Sterling, Borough Clerk