

**BOROUGH OF PENNINGTON  
RESOLUTION 2023-5.12**

**RESOLUTION CONDITIONALLY AUTHORIZING WORK ABOVE THE CONTRACT LIMIT  
FOR COMMUNITY GRANTS, PLANNING AND HOUSING (CGP&H) FOR ADMINISTRATIVE  
SERVICES IN CONNECTION WITH AFFORDABLE HOUSING**

**WHEREAS**, the Borough has retained the firm Community Grants, Planning and Housing (CGP&H) to provide Administrative Agent services in connection with Borough affordable housing;

**WHEREAS**, the Amended Contract, effective for one year beginning August 1, 2022, as approved by Resolution 2022-8.7 and Resolution 2022-12.7, provides that total expenditures for CGP&H services may not exceed \$4,000 without the prior written approval of Borough Council;

**WHEREAS**, the start-up work needed to lay the groundwork for routine services resulted in billings in excess of \$4,000 during the first four months of the contract and without being conscious of the \$4,000 limit on hourly billings, CGP&H presented invoices through February 28, 2023 and to date which exceeded the cap by an additional \$4,371.48;

**WHEREAS**, these amounts do not include (and are not intended to include) two flat fees of \$2,000 apiece which were paid CGP&H under the Amended Contract upon the listing of two affordable units;

**WHEREAS**, CGP&H, now cognizant of the \$4,000 limit on hourly billings, will instruct its staff not to do additional work for the balance of the contract year unless approved in writing in advance by Borough Council;

**WHEREAS**, the intent of this Resolution is to authorize payment of the fees incurred above the cap to the extent of \$4,371.48, payable from the Borough Affordable Housing Fund, because it was necessary work satisfactorily performed;

**NOW, THEREFORE, BE IT RESOLVED**, by Borough Council of the Borough of Pennington, that payment of additional fees to CGP&H in the amount of \$4,371.48 is hereby authorized, on the condition that no additional hourly fees will be incurred for the balance of the contract year unless approved in writing in advance by Borough Council.

**Record of Council Vote on Passage**

<b>COUNCILMAN</b>	<b>AYE</b>	<b>NAY</b>	<b>N.V.</b>	<b>A.B.</b>	<b>COUNCILMAN</b>	<b>AYE</b>	<b>NAY</b>	<b>N.V.</b>	<b>A.B.</b>
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on May 1, 2023.

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Elizabeth Sterling, Borough Clerk