



January 15, 2026

VIA-EMAIL

Pennington Borough

Attn: Jim Reilly, Board Chair
30 North Main Street
Pennington, NJ 08534

**RE: 2026 Borough of Pennington Planning and Zoning Board
Planning Board Engineer Renewal**

Dear Mr. Reilly:

On behalf of Pennoni, we are interested in continuing to serve the Borough's Planning and Zoning Board as Board Engineer. We propose that Ralph Petrella, P.E., be named as the Board Engineer. A copy of our rate schedule is enclosed. Additionally, a copy of the Certification of Employee Information Report is enclosed.

We appreciate the opportunity to submit this proposal for renewal of Board Engineer and look forward to continuing to work with the Board next year. If you have any questions or need additional supporting documents, please contact me.

Sincerely,

PENNONI ASSOCIATES INC.

A handwritten signature in red ink that reads "Ralph A. Petrella". The signature is written in a cursive, flowing style.

Ralph Petrella, P.E.
Borough Engineer

Municipal Billing Rates

2026 SCHEDULE OF FEES

Pennoni provides engineering consulting services to its clients in accordance with the terms and conditions of our contract. Pennoni's compensation will be based on the following schedule of fees and charges unless our contract specifies otherwise.

LABOR CATEGORY	RATES: \$/HOUR
Senior Principal Professional.....	\$286
Principal Professional.....	\$268
Senior Professional.....	\$230
Project Professional	\$216
Staff Professional	\$206
Associate Professional	\$192
Graduate Professional.....	\$166
Technician III	\$148
Technician II	\$136
Technician I	\$130
Survey Crew	\$332
Senior Field Technician	\$154
Field Technician	\$130
Laboratory Technician.....	\$116
Building Code Official	\$132
Project Assistant.....	\$ 98

- ▶ Add 15% to above Survey Crew rates when OSHA 40-hour training required
- ▶ Technical Support/Expert Testimony Fee provided upon request
- ▶ 3 Person Survey Crew rates for roadwork provided upon request

"Professional" includes all disciplines (Engineer, Planner, Landscape Architect, Surveyor, Geologist, etc.)

EXPENSES:

Pennoni does not bill for routine office management or accounting services; however, direct expense charges described below are subject to an additional administrative and handling fee as indicated:

- ▶ Subconsultant/Subcontractor services: cost plus 10%
- ▶ Project Related Travel and Living Expenses: cost plus 10%
- ▶ Field Equipment, Expendable Materials/Supplies and Outside Reproduction): cost plus 10%
- ▶ Passenger Vehicles: per IRS standard rate
- ▶ Field Vehicles: \$100.00/day
- ▶ Record Retrieval: \$500.00/request plus reprographic charge
- ▶ Communication Fee: 2% of billable labor. Includes cost for non-deliverable in-house photocopies, non-express postage and telephone/fax/computer.

Certification **2919**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Oct-2024** to **15-Oct-2027**

PENNONI
1900 MARKET STREET, SUITE 300
PHILADELPHIA PA 19103




ELIZABETH MAHER MUOIO
State Treasurer