

**BOROUGH OF PENNINGTON  
RESOLUTION 2023-11-6**

**RESOLUTION APPOINTING KAITLYN MACELLARO AS BOROUGH LAND  
USE ADMINISTRATOR/ADMINISTRATIVE ASSISTANT**

**WHEREAS**, the Borough has advertised for applicants to fill the vacant Land Use Administrator/Administrative Assistant position;

**WHEREAS**, the Borough Administrator Donato Nieman, Administrative Coordinator Mona Habiby and Borough Clerk Elizabeth Sterling interviewed two respondents and recommended Kaitlyn Macellaro who has relevant administrative and governmental experience;

**WHEREAS**, the hiring of Ms. Macellaro, start date to be determined, would be subject to the condition that while working for the Borough she complete successfully the courses required for the Land Use Administrator Certificate through the Rutgers Center for Government Services;

**WHEREAS**, the required courses shall be paid for by the Borough;

**WHEREAS**, Ms. Macellaro would be paid a salary to start of \$50,000 per year subject to a bump to \$55,000 per year, consistent with the Borough salary ordinance, upon completion of the Rutgers' certificate program;

**WHEREAS**, the Personnel Committee has approved the hiring of Ms. Macellaro:

**WHEREAS**, the Chief Financial Officer has certified that funds are available in salary lines 3-01-20-100-000-101 (Administration) and 3-01-21-100-000-101 (Planning Board);

**NOW, THEREFORE, BE IT RESOLVED**, by Borough Council of the Borough of Pennington that the hiring of Kaitlyn Macellaro as Land Use Administrator/Administrative Assistant, subject to the terms described above is hereby approved.

**Record of Council Vote on Passage**

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 6, 2023.

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Elizabeth Sterling, Borough Clerk