

**BOROUGH OF PENNINGTON  
RESOLUTION 2026-3.12**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES  
AGREEMENT WITH COLLIERS ENGINEERING DESIGN FOR PREPARATION OF  
ANNUAL WATER UTILIZATION REPORTS**

**WHEREAS**, the Borough requires professional engineering services for preparation of annual Water Utilization Reports for the Pennington Borough Water System to comply with requirements of the DEP and the Delaware River Basin Commission, both having a deadline at the end of March;

**WHEREAS**, the Borough has received the attached proposal for these services dated February 12, 2026 from Colliers Engineering & Design of Holmdel New Jersey;

**WHEREAS**, Colliers has past experience completing these reports for the Borough and can be expected to compile the required data and prepare the reports effectively;

**WHEREAS**, the Scope of Services shall include evaluation of water produced and recorded to prepare data for several required reports, including reporting to DEP on first quarter water utilization and water unaccounted for, and completion and submission of a water audit to the Delaware River Basin Commission using the AWWA Water Audit Spreadsheet;

**WHEREAS**, the estimated fee for the work is \$3,250 provided any work not specifically mentioned in the proposal shall be considered additional service subject to a separate agreement and fees;

**WHEREAS**, Colliers business terms and conditions include terms and conditions published on its website;

**WHEREAS**, the proposed contract is a contract for professional services not requiring advertising for bids under the Local Public Contract Law;

**WHEREAS**, the Chief Financial Officer of the Borough has certified that the required funds are available in account 5-05-55-501-000-262, Water/Sewer Engineering;

**NOW, THEREFORE, BE IT RESOLVED**, by Borough Council of the Borough of Pennington, that the Administrator is hereby authorized to issue a purchase order to contract with Colliers Engineering & Design to perform the described services for a fee not to exceed \$3,250 plus out of pocket expenses as described in the proposal, subject to review and approval by the Borough Attorney.

**Record of Council Vote on Passage**

| <b>COUNCILMAN</b> | <b>AYE</b> | <b>NAY</b> | <b>N.V.</b> | <b>A.B.</b> | <b>COUNCILMAN</b> | <b>AYE</b> | <b>NAY</b> | <b>N.V.</b> | <b>A.B.</b> |
|-------------------|------------|------------|-------------|-------------|-------------------|------------|------------|-------------|-------------|
| Angarone          |            |            |             |             | Rubenstein        |            |            |             |             |
| Chandler          |            |            |             |             | Stern             |            |            |             |             |
| Kassler-Taub      |            |            |             |             | Valenza           |            |            |             |             |

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on March 2, 2026.

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Elizabeth Sterling, Borough Clerk