



Agenda Item Cover Sheet

Agenda Title:

- Recommendation to approve a resolution awarding a professional services contract to Multistudio in the amount of \$75,000 for the Unified Development Code overhaul project.

Department/Contact Person:

- Kristen Dorman - Assistant City Administrator

Background Information:

- At the March Planning & Zoning Commission meeting, staff gave a presentation explaining the need to overhaul the current Unified Development Code that was adopted in 2018. Staff asked the Commission to recommend funding for this project in the budget for the following reasons:
 - The importance of quality development regulations in helping our community grow in a productive manner.
 - Ability to use the new policies and principles from the updated Comprehensive Plan to ensure development regulations match the community's vision.
 - Make it easier for staff and the public to interpret the regulations, as many are incomplete or conflicting.
- The Planning & Zoning Commission recommended that the City Council include funding for this project in the FY23 budget.
- The City Council allocated \$75,000 of American Rescue Plan Act (ARPA) funds in the current year's budget for a UDC overhaul.
- The City hosted a Request for Proposals process that was advertised in the Pleasant Hill Times. City staff reviewed 1 proposal, and recommend Multistudio (formerly known as Gould Evans) to complete this project because of their understanding of our needs, their work on our Comprehensive Plan Update, and their work on similar projects.
- Planning & Zoning Commission recommended approval of this item to the City Council..

Financial Information:

- The total "not to exceed" cost of this project is \$75,000 and was budgeted in the ARPA Fund in the current year's budget.

Staff Recommendation:

- Staff recommends approval of this contract.

Attachments:

- Scope of Services/Timeline