

Regular Council Meeting  
March 9, 2026 - 6:00 P.M.  
City Hall - 203 Paul St., Pleasant Hill, MO 64080

Present

Council Members: Pat Niner, Michelle Mattern, Jackie Emo, and Brenda Dummer  
Mayor John King was absent.

Staff: Kristen Dorman, Nici Wilson, Tommy Wright, Tony Bakken, Jeff Hull, Amy Johnson, Missy Gentry, and Kylie Baker

Public: John Self, Don Donovan, Carla Murray, Jessica Elliot, Robert White, James Hern, Teresa & Bob Evans, Mark Crain, Cathy Gilbert, Pat Clifford, Robert Gear, Tyler Young

*Let the record show that CW Michelle Newberry's last name has changed and all records will reflect her official last name—Mattern.*

Mayor Pro-Tem Niner called the meeting to order at 6:00 P.M. Nici Wilson called the roll of officials. A quorum was declared.

The agenda was approved by unanimous consent.

The consent agenda was approved by unanimous consent.

Public Comment

John Self, 205 S Campbell St - Thanked the Council for addressing the kids on e-scooters. Mayor Pro-Tem Niner noted there will be a Q&A session for parents and kids at the Pleasant Hill Elementary School on Thursday.

Items for Consideration

*Special Events Application - Hern Group Family Fireworks Event (Fireworks Discharge)*  
James Hern presented their application for the event in which they have rented the Cass County Fairgrounds. Their request includes the ability to discharge fireworks outside of the dates allowed by ordinance. It was noted by Mayor Pro-Tem Niner that she would like to make sure it is communicated of the event regarding the discharge of fireworks.

Motion was made by CW Mattern, seconded by CW Emo to approve the special events application on June 27, 2026. Vote as follows: CW Niner aye, CW Mattern aye, CW Emo aye, CW Dummer aye. Motion carried.

*Bill No. 26-14 | Proposed Resolution to dispose of a city asset (concrete forms)*

Tony Bakken presented the information on the dispersal of old concrete forms. Bakken told the Council that the Public Works Department has identified old concrete forms that are no longer used and would require significant cost and labor to rebuild them for proper use. They have been relocated within the facility a number of times and staff has determined that it is appropriate to get rid of them. Staff researched similar items to determine an appropriate worth—determining it would be \$3,000 or less. He further noted that staff inquired with the curbing project contractor if they would have a need for them and indicated they would be willing to do additional curb work in exchange for the items. Staff and the contractor determined that there was an additional 142' on Broadway/Pine Street that was not included in the original scope of work due to project

funding. With the base bid for the project at \$33.02 per linear foot and the number of feet of this section of the block, the value of additional curbing is \$4,688.84. The contractor has proposed to complete this work in exchange for obtaining the concrete forms.

Motion was made by CW Dummer, seconded by CW Emo to approve Bill No. 26-14. Vote as follows: CW Niner aye, CW Mattern aye, CW Emo aye, CW Dummer aye. Motion carried.

*Bill No. 26-15 | Proposed Resolution approving the Change Order with G-7 Construction for additional curbing*

Nici Wilson noted that this is the resolution solidifying the second part of the action they just voted on in Bill No. 26-14.

Motion was made by CW Mattern, seconded by CW Emo to approve Bill No. 26-15, approving the change order with G-7 Construction.

Vote as follows: CW Niner aye, CW Mattern aye, CW Emo aye, CW Dummer aye. Motion carried.

*Draft Budget Presentation - FYE March 31, 2027*

City Administrator Kristen Dorman presented the full draft budget that was a result of all of the collaboration between staff and Council during the previous four (4) budget work sessions. Dorman noted that Council had taken a deep dive into the budget process so nothing presented in the draft should be any new information. She thanked them for all of their hard work to get to this point. Dorman highlighted each of the four (4) session that outlined the building of the budget. It was further noted that based on discussion, staff would be bringing forward a policy amendment to change the reserve policy from eight (8) percent to fifteen (15) percent. Dorman reminded the Council of the legislative changes that could dramatically change future budgets, but this budget is built only taking in consideration the proposed freeze on property taxes. Dorman reminded the Council that work will be necessary on the structural imbalances of the general fund to maintain healthy reserves (fund balances). Highlights of the presentation include:

- Capital Improvement Sales Tax funds can only be used for capital expenditures such as projects, equipment, and vehicles. It cannot be used for operating expenses or personnel
  - Dorman highlighted all transfers within the proposed budget
- Dorman noted that staff's recommendation includes completing a rate study using a third party consultant to complete an in-depth review of our rate structures within the first half of the upcoming fiscal year. At that time any recommended changes would be presented to Council for their consideration mid budget year.
- Dorman provided an in-depth review of the draft budget book presented to the Council so that they had adequate time to review over the next two (2) weeks.

In other discussion:

- It was asked for a copy of the draft budget book to be placed on the city's website.
- The budget presentation will also be added to the website.
- Discussion regarding a sidewalk plan
  - Dorman noted that staff will need feedback from Council on how they want to handle the money allocated for sidewalks. If a cost share program with the property owners is something they would like to consider it would make the money we have go further.

Mayor Pro-Tem Niner thanked staff for all of their work on the budget.

There being no further business before the Council, CW Mattern made a motion, seconded by CW Emo to adjourn the meeting.  
Vote as follows: CW Niner aye, CW Mattern aye, CW Emo aye, CW Dummer aye.  
Motion carried.

Meeting adjourned at 6:53 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor John King

ATTEST:

\_\_\_\_\_  
Deputy City Clerk Nici Wilson

DRAFT