



## Agenda Item Cover Sheet

### **Agenda Title:**

- Special Events Application - Railroad Days

### **Department/Contact Person:**

- Applicant: Matthew Liley, Bev Kennedy
- Staff Contact: Shelby Teufel, City Administrator

### **Background Information:**

- Railroad Days has been a recurring, multi-day event in downtown Pleasant Hill for the past 5 years with the exception of the last few due to COVID-19. The event is open to the public and serves as a fundraiser for the Pleasant Hill Historical Society. The applicant's request is relatively similar to previous years. The application includes a request to utilize City property as listed in the application.
- Council approval is needed for utilization of the requested spaces

### **Financial Information:**

- \$1,000 revenue for utilization of the Memorial Building and stage

### **Staff Recommendation:**

- Staff would recommend approval

### **Attachments:**

- Special Events Application
- Staff Email regarding application
- Street Closure Sign offs