



Agenda Item Cover Sheet

Agenda Title:

- Travel Authorization for City Administrator to Attend the Engaging Local Government Leaders Conference

Department/Contact Person:

- Shelby Teufel, City Administrator

Background Information:

- The City Administrator
- The ELGL (Engaging Local Government Leaders) conference is held in Santa Rosa, California from October 1 - October 3. This conference is more economical than traditional large scale conferences, with a continued focus on innovation in local government. I was fortunate to receive a guest registration previously and found it to be a valuable professional development opportunity.
- I am coordinating with other attendees for shared car rental costs and a potential room/housing share option which will further reduce the cost of attendance.

Financial Information:

- Expenses are estimated at \$1,996
- Paid from General Fund; within training budget allocation

Staff Recommendation:

- Staff recommends approval

Attachments:

- Travel Request