

Pleasant Hill City Council
Regular Council Meeting
December 14, 2020 – 7:00 p.m.
212 Cedar St. Pleasant Hill, MO 64080

Present

Mayor: Mark Guffey

Council Members: J. W. Hanes, John King, and Tria Cartner

Staff: Shelby Teufel, Kristen Ayers, Robert Driscoll, Jessica Elliott, Amy Johnson, and Tony Bakken

Legal Counsel: Jeremy Cover

Press: None

Public: Monica Rosentengle, Natasha Watson, and Megan Klotz

Mayor Guffey called the meeting to order at 7:00 p.m. Jessica Elliott called the roll of officials. A quorum was declared.

A motion was made by CM King to approve the consent agenda, seconded by CW Cartner. Vote as follows: CM King aye, CW Cartner aye, CM Hanes aye, motion carried.

A motion was made by CM King to approve the regular agenda, seconded by CM Hanes Cartner. Vote as follows: CM King aye, CM Hanes aye, CW Cartner aye motion carried.

1. Public Address

Monica Rosenstengle of 105 Walker Rd addressed Council regarding a dangerous dog incident that occurred in April of this year. Rosenstengle recounted her son being bitten by a dog belonging to a next door neighbor. Rosenstengle explained the dog was removed from the residence at the time, but has since returned to the home and is concerned for the safety of her family with the dog next door. Mayor Guffey noted the topic has been discussed in recent meetings and tonight's agenda also has a discussion item for dangerous dogs. Guffey made the decision to move agenda item #(6) to the first item on the agenda.

2. Discussion - Dangerous Dogs

Police Chief Robert Driscoll provided background information regarding the specific incident, as well as Ordinance Number 1656 passed on 07/28/2008 which was an in depth review of the animal control process prompted by dangerous dogs. Driscoll noted that this issue was reviewed in depth over a span of 10 months before finally adopting the comprehensive animal control ordinance.

Several topics were discussed between Council, Police Chief Robert Driscoll, and legal counsel Jeremy Cover. After much discussion, staff was directed to review additional fencing

requirements and inclusion of an administrative hearing process to the current ordinance in order to help strengthen the requirements regarding dangerous dogs in the City's municipal code.

3. Appointment - Planning & Zoning

Mayor Guffey announced two seats are up for reappointment.

Jim Hull has decided to resign from the Planning & Zoning Commission after many years of service. The seat will remain open until an appropriate appointment has been identified.

DeAnna Martin is also up for reappointment. Guffey recommended reappointing Martin for another four year term. Council agreed.

4. Appointments - Historic Preservation

Mayor Guffey announced two seats are up for reappointment.

Jeff Wilson - Mayor Guffey recommended reappointment for another two year term. Council agreed.

Chris Simmons - Mayor Guffey recommended reappointment for another two year term. Council agreed.

Other:

5. Police Chief Robert Driscoll reported that the Holiday Season has begun. The first Shop with a Cop event took place last weekend and the second event will happen on the 19th. The Secret Santa program will be kicking off tomorrow. The police department raised \$425 for cancer research during the No Shave November event. Driscoll also reported that there has already been one incident of package theft and reminded all to be aware of people taking packages away from homes.

6. Public Works Director Tony Bakken reported the following:

- Hunter's Ridge has been approved for development
- Lee Hicks is retiring. His last day on the job will be tomorrow. His position will be posted as soon as possible.
- Crews are preparing trucks for snow removal

7. Assistant City Administrator Kristen Ayers reported she has filled the open administrative assistant position with Nikki Davis. Davis' first day will be December 31st.

8. Finance Director Amy Johnson reported that City Hall staff has officially moved back to the lobby side and is waiting on glass and counter tops to finish the project.

9. City Clerk Jessica Elliott reported:

- Candidate filing will open tomorrow morning and closes on January 19th 2021.
- Integration with Municode Agenda management is starting this week.

10. City Administrator Shelby Teufel addressed Council regarding IT services. Teufel explained that IT Services is a weak point within the organization. MARC recently completed a cooperative

bid and selected CivicITC, also known as “Menlo Inc”. Teufel explained that while they currently support the K-12 IT Services, the business models are very similar. Teufel added that she will execute the contract this week and before the next meeting. Services would include:

- Cloud based services
- Staff VPN access
- Manage switch over
- Manage wireless connectivity
- Help desk services
- Critical management
- On site support 8/hrs a month

The City would still own all hardware (laptops, desktops, etc). If the City were to life cycle out the equipment, the City does not budget enough annually to update hardware or have the staff on hand to keep up with IT Services. The cost will be \$48k annually for the years 2021 through 2025 with CARES Act funding the first year of service and implementation costs. The City will be responsible for paying the remainder, and staff say this obligation can be met. CM Hanes agreed that it would be a benefit and savings not to be chasing down problems. Teufel asked if Council agreed with executing the contract. Council agreed.

There being no further business to come before the City Council, CM King made a motion to move to closed session at 8:07 p.m., seconded by CW Cartner. Vote as follows:
CM King aye, CW Cartner aye, CM Hanes aye, motion carried.

Present for closed session: Mayor, all Council, Kristen Ayers, Shelby Teufel, and Jeremy Cover
No action was taken in the closed session. CM Cartner made a motion to move back to open session at 8:35 p.m., seconded by CM Hanes. Roll call vote as follows Cartner: aye, King: aye, and Hanes: aye. Motion carried.

There being no further business before the Council, the Mayor adjourned the meeting at 8:35 pm.

Approved:

Mayor, Mark Guffey

Attest

City Clerk, Jessica Elliott