

CITY OF PIPESTONE

ORDINANCE NO. 169, FOURTH SERIES

AN ORDINANCE ESTABLISHING FEES, CHARGES AND COMPENSATION AS ALLOWED BY CITY CODE.

THE CITY OF PIPESTONE ORDAINS:

Section 1. Section 110.09 of the Pipestone City Code provides that fees, charges and compensation not specifically set by the Code, shall be fixed and determined by Ordinance of the City Council.

Section 2. The following license fees and compensation shall be effective on or after January 1, 2026.

<u>Animal Control Permits & Fees</u>	<u>Fee</u>
Dog License, Spayed/Neutered	5.00
Dog License, Not Spayed/Neutered	10.00
Duplicate License	3.00
Boarding / Quarantine Fee	20.00/day
<i>Any animal found unlicensed will be charged two times the rate of the initial permit fee.</i>	

<u>General Permits</u>	<u>Fee</u>
Arborist Permit	100.00
ATV Permit	30.00
Canvassers, Peddlers, Transient Merchants:	
Annual	250.00
Daily	50.00
Per Person Investigation Fee	25.00
Dance:	
Annual	125.00
Daily	25.00
Fireworks Permit	100.00
Golf Cart Permit	15.00
Mobile Food Truck / Cart Permit (Annual)	50.00
Parade	25.00
Pawn Shop	150.00
Property Tax Abatement Application Fee	100.00
Salvage Yard	15.00
<i>Anyone found performing work or activities prior to receiving a General Permit will be charged two times the rate of the initial permit fee.</i>	

<u>Liquor License</u>	<u>Fee</u>
Intoxicating Liquor	2,500.00
Intoxicating Liquor - Sunday Sales	15.00
On-Sale Wine	125.00
On-Sale 3.2 Beer	100.00
Off-Sale 3.2 Beer	100.00
Special On-Sale 3.2 Beer (Temporary)	25.00
Special On-Sale Liquor (Temporary)	50.00
Club On-Sale	100.00
Set Up Permit Fee	100.00

Investigation Fee - Individual	75.00
Investigation Fee - Partnership	150.00
Investigation Fee - Corporation	300.00
Change in Resident Management	50.00

Cannabis License

Initial Registration:

Microbusiness	0.00
Mezzobusiness	500.00
Retailer	500.00
Edible Retailer	125.00

Renewal Registration:

Microbusiness	1000.00
Mezzobusiness	1000.00
Retailer	1000.00
Edible Retailer	125.00

Construction within Public Right-of-Way

	<u>Fee</u>
Minimum Permit Fee – All Permits (includes Emergency Excavation)	70.00
Per Hole in Street Surface	90.00
Per Hole in Boulevard	60.00
Open Trenching	25.00/LF
Directional Bore	15.00/LF
Obstruction	45.00 + 5.00/day
Additional – Streets	25.00/day + 8.00/day
Additional – Alley	20.00/day + 8.00/day

Planning and Zoning

	<u>Fee</u>
Metal Detector Rental Fee	5.00/two hours or 10.00/day
Conditional Use Permit	350.00 (Double if After the Fact)
Rezoning	350.00 (Double if After the Fact)
Variance	350.00 (Double if After the Fact)
Zoning Amendment	350.00
Plats	350.00
Sign Permit	50.00 (Double if After the Fact)
Fence Permit	50.00
Vacating Streets and Alleys	300.00
Building Permits	See Attachment A

Fire Department

*Calls for service outside city limits or for non-city taxpayers will be charged fees based upon the department's time and equipment utilized for specific incidents.

	<u>Fees</u>
Fire Chief	7,500.00 Wages
1st Asst. Chief	2,500.00 Wages
2nd Asst. Chief	2,000.00 Wages
Captains (3 each)	1,000.00 Wages
Training Officer	1,000.00 Wages
Secretary	1,750.00 Wages
Treasurer	1,500.00 Wages
Fire Marshal	5,000.00 Wages

Fact)

Custodian	6,000.00 Wages
False Alarm Fee	500.00

General Government Charges

Charter	8.00/Book
City Code	100.00/Book
Copies	.10/Page
Special Council Meeting (on behalf of one individual)	200.00
Copy of DVDs/Videos	15.00/ea.

Fees

General Government Compensation

Mileage	Federal Mileage Rate
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Fees

Utility Costs

Water - State Surcharge	1.27 Monthly
Water, Sewer & Garbage Rates	See Attachment B
Testing Water Meter	75.00 per occurrence
Disconnection of Water Service	35.00 per occurrence
Re-connection of Water Service	35.00 per occurrence
Residential Construction Water Usage Fee	Based on Meter Usage
Commercial Construction Water Usage Fee	Based on Meter Usage
Sewer Surcharge Fee – Noncompliant Sewer Serv.	100.00/Month

Fees

Cemetery

Grave Opening	550.00
Baby Opening	100.00
Disinterment	550.00/First hour. 100.00/Hr. thereafter
Cremation Opening	325.00
City Holiday/Saturday/Sunday Opening	125.00 extra
Purchase of Space	250.00/Space 50.00/Perpetual Care 25.00/Capital Improvement
Purchase of Baby Space	87.50/Space 25.00/Perpetual Care

Fees

Public Works and Water/Wastewater Charges

Sidewalk Grinder with Operator	65.00/Hr.
Street Sweeper with Operator	175.00/Hr.
Backhoe with Operator	125.00/Hr.
Bucket Truck with Operator	125.00/Hr.
Skid Loader with Operator	65.00/Hr.
Paint Striper with Operator	75.00/Hr. plus paint
Sewer Jetter/Vac Unit with Operator	125.00/Hr. (1 Hr. minimum charge)
Payloader with Operator	125.00/Hr.
Payloader with Plow Wing	150.00/per Hr.
Sewer Camera with Operator	125.00/Hr. (1 Hr. minimum charge)
Stump Grinder:	
Grind Only	2.00/inch (25.00 minimum charge)
Grind, Clean, and Fill	4.00/inch (25.00 minimum charge)
Out of Town Fee	25.00

Road Grader	125.00/per Hr.
Dump Truck	75.00/per Hr.
Concrete Breaker with Skid Loader	100.00/per Hr.
Sidewalk Snow and Ice Removal	125.00/Hr. (1 Hr. minimum charge)
Grass and Weed Maintenance	125.00/Hr. (1 Hr. minimum charge)
Maintenance Utilizing Airport Equipment	35.00/Hr.
Extra Operator Rate	65.00/Hr.
Snow Pile Hauling (Loaded and Hauled)	30.00/load
Freeze Pack	70.00 per use
Unthaw Service Line	100.00/Hr. (1 Hr. minimum charge)
After Hours Call Out Charge (After 5:00 p.m.)	75.00
Air Compressor:	
Half Day	25.00
Full Day	50.00
Shared Expense of Sidewalk Reconstruction or Repair	3.00/square foot

Park and Recreation Charges

Picnic Table Rental:

Deposit	25.00/ table up to 100.00 maximum
Rental	15.00/table
Delivery	35.00

Rental:	Rural	Picnic	Table
			Deposit
		25.00/ table up to 100.00 maximum	
	Rental	20.00/table	
	Delivery	35.00	
	Bleacher Rental		
	Deposit	500.00	
	Rental	20.00/bleacher	

Hiawatha Lodge

Hourly Rental	30.00/hr. plus 30.00/hr. non-refundable booking fee
*Hourly rental only available May – October (Monday thru Thursday) and November – April (Monday thru Sunday). Renters Responsible for Cleaning. Alcohol Not Allowed with Hourly Rentals.	
Daily Rental	350.00/day plus 350.00 non-refundable booking fee
Indoor Ceremony – Only (Oct. to April)	100.00 plus 100.00 non-refundable booking fee
Deluxe Wedding Package	1,000.00 plus 350.00 non-refundable booking fee
Simple Wedding Package	500.00 plus 350.00 non-refundable booking fee
White Linen Tablecloth	5.00/linen
Portable Dance Floor	175.00
Hiawatha Pageant Park Grounds Only	400.00/day plus 350.00 non-refundable booking fee
Picnic Tables at the Lodge	10.00/table after first 10
Tent Use Fee	200.00

Section 3. This ordinance shall become effective the day after its legal publication.

Passed and adopted by the City Council of the City of Pipestone on this 15th day of December 2025.

Dan Delaney
Mayor

ATTEST:

Stephanie LaBrune
City Administrator / Clerk

(Published in the Pipestone County Star on December ____, 2025).

Attachment A

CITY OF PIPESTONE BUILDING, MECHANICAL, PLUMBING CODE PERMIT FEE SCHEDULE

Effective Date: 1/1/2026

State Surcharge

The State Surcharge is a state fee imposed on all permits issued by municipalities. The State Surcharge amount is based on MN Statute 326B.148, subdivision 1, which can be viewed here → <https://www.revisor.mn.gov/statutes/cite/326B.148>

Permit Fees

Pursuant to MN Rules Chapter 1300.0160 subpart 4, permits fees shall be based on valuation except:

- one- and two-family dwelling maintenance permits for roofing, siding, windows, doors, or other minor projects may be charged a fixed fee.
- permits for plumbing, mechanical, electrical, or other building service equipment systems may be based on valuation or charged a fixed fee.

Valuation

Pursuant to MN Rules Chapter 1300.0160 subpart 3, The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include the total value of all construction work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and permanent systems. The building permit valuation shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current International Code Council Building Valuation Data Table (and other data as needed, for projects not specified in that table).

Valuation Table

Fee Schedule Base: 1997 (+15%)

Value up to (and including):	Base Amount:	For the first:	Plus:	For each additional:
\$2000.00	\$83.50			
\$25,000.00	\$83.50	\$2000.00	\$16.55	\$1,000 or fraction thereof
\$50,000.00	\$464.15	\$25,000.00	\$12.00	\$1,000 or fraction thereof
\$100,000.00	\$764.15	\$50,000.00	\$8.45	\$1,000 or fraction thereof
\$500,000.00	\$1,186.65	\$100,000.00	\$6.75	\$1,000 or fraction thereof
\$1,000,000.00	\$3,886.65	\$500,000.00	\$5.50	\$1,000 or fraction thereof
Over \$1,000,000.00	\$6,636.65	\$1,000,000.00	\$4.50	\$1,000 or fraction thereof

Plan Review/Compliance Verification Fees – (Commercial and Residential)

Unless otherwise noted, all permits require a review for compliance with applicable codes.

- Plan Review/Compliance Verification:
 - 65% of the Permit Fee
- Review of State-approved plans:
 - 25% of the Plan Review/Compliance Verification fee identified above.
- Plan Review/Compliance Verification for master and similar plans:
 - 65% of the permit fee for the original plan review
 - 25% of the permit fee for similar plans
 - The use of these fees must be identified upon submittal of the master plan.

RESIDENTIAL PERMIT FEES

(for permits that are issued over-the-counter and have flat-rate fees)

(Definition of residential: IRC-1 Single Family Dwelling: Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. IRC-2 Two-Family Dwelling: Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. IRC-3 – Townhouse: Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. IRC-4 Accessory Structure: Definition: A structure not greater than 3000 ft² in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.

- Unless identified below, all residential permits require a valuation, and fees shall be calculated using the Valuation Table.

Fixed Fees are as follows and do not require a review for compliance:

Maintenance Permit Fees (for one- and two-family dwellings and accessory structures only):

- Re-Roof: \$150.00 - Replacement of like-for-like roof covering materials only
- Re-Side: \$150.00 - Replacement of siding material only
- Re-Window: \$150.00 - Replacement of same size windows
- Re-Door/Garage door: \$150.00 - Replacement of same size doors

Plumbing Permit Fees:

- New/replacement fixtures: \$80.00 (plus \$10.00 per fixture after 8 fixtures)

Mechanical Permit Fees:

- New appliances/fireplace inserts: \$80.00 minimum (plus \$40 per unit after 2 units)
- Gas Line (with mechanical permit): \$40.00
- Gas Line only permit: \$80.00
- Fireplace masonry – Based on valuation (building permit required)

Exterior Structure Fees

- The following exterior structure permits require a valuation and fees shall be calculated using the valuation table.

- Retaining Wall (over 4' in height)
- Fence (over 7' in height)
- Sheds (over 200 sq. feet)
- Permanent and In-ground Swimming Pools

COMMERCIAL PERMIT FEES

(Includes Structures that are not Residential as defined in the “Residential Permit Fees” Section; Fire Suppression & Alarm systems; Mechanical systems; and Plumbing systems)

➤ All commercial permits require a valuation and fees shall be calculated using the Valuation Table.

- Building Permit minimum: \$100.00
- Plumbing Permit minimum: \$100.00
- Mechanical Permit minimum: \$100.00
- Gas Line Only Permit minimum: \$100.00
- Fire Suppression Permit minimum: \$100.00
- Fire Alarm Permit minimum: \$100.00

Demolition Permit Fees

➤ All demolition permits require a valuation and fees shall be calculated using the Valuation Table.

Manufactured (Mobile), Modular, and Moved In Structure Fees

➤ Foundations and interior remodels for these structures require separate permits which requires a valuation. Fees shall be calculated using the valuation table.

- Pre-Move Inspection: \$105.00/hour
- Installation: \$200.00
- Mechanical Connection requires a Mechanical Permit
- Plumbing Connection requires a Plumbing Permit

OTHER INSPECTIONS AND FEES

Re-inspection Fee - A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is requested is not complete or when required corrections are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees may also be assessed 1) when full access to the site is not provided for the inspector, 2) when the inspector is not met by the responsible individual (no-show), 3) on fixed-fee permits where corrections are required to be inspected, and 4) when deviations from the approved plans have occurred without prior Building Official approval. Re-inspection fees are due on or before the re-inspection. Payment to be made payable to the Municipality:	\$75.00
Inspections outside of normal business hours:	\$105.00/hr.
Inspections for which no fee is indicated, miscellaneous and special services (half-hour minimum):	\$105.00/hr.
Additional Plan Review required by changes, additions, or revisions to approved plans (half-hour minimum)	\$105.00/hr.
Special Investigation fee (work started without obtaining a permit)	100% of permit fee
Residential Contractor License verification (for eligible projects) MN Statute 236B.815 Subd. 2	\$5.00
Lead Certification verification (for eligible projects) MN Statute 236B.103 Subd. 13	\$5.00
Change of Use with no other permits issued	\$100.00
Permit Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number)	50% of original permit fee
Refunds for Issued Permits: NOTE: The permit applicant is responsible to pay the Plan Review fee (if the Review has been completed) even if the project is cancelled prior to permit issuance.	
Fixed-fee permits	0%
Plan review fee	0%
Permit fee (if work not started) within 6 months of issuance by municipality	60%

Attachment B

CITY OF PIPESTONE WATER AND SANITARY SEWER RATES

Residential and commercial water rates shall be \$1.13 per 100 gallons of water consumed.

Utility Customers with property located outside city limits shall be billed at two times the residential rates.

Residential sewer rates shall be \$1.36 per 100 gallons of water metered.

Commercial sewer rates shall be \$1.36 per 100 gallons of water metered.

Water Connection Charges (Hook-up Fees)

1" Service Line or less	\$650.00
Larger than 1": the charge shall be \$75.00 per each 1/2" increase in pipe size or fraction thereof.	

Sewer Service Connection Charges (Hook-up Fees)

4" Service Line (minimum)	\$650.00
Larger than 4": the charge shall be \$75.00 per each 1" increase in pipe size or fraction thereof.	

Storm Sewer Connection Charges

New Connection Fee	\$650.00
Larger than 4": the charge shall be \$75.00 per each 1" increase in pipe size or fraction thereof.	

Customer Access Charge for Water

For all improved property with available water service	\$39.93 per month
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Customer Access Charge for Sewer

For all improved property with available sewer service	\$28.08 per month
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Deposit

For all new residential utility users	\$125.00
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Water Salesman Rate

	\$1.50 per 100 gallons
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Use of Commercial Hydrant Meter

	\$75.00/month plus usage
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Use of Residential Hydrant Meter

	\$75.00 plus usage
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Attachment B (Continued)

**CITY OF PIPESTONE
GARBAGE RATES**

Residential Garbage Pickup

City Service Fee

\$7.25 billed to each residence monthly. \$1.50 per unit for multiple units.

The Service Fee is billed to every property owner and is used to cover costs such as but not limited to: Spring and Fall City Cleanup Week, City Branch Site Access, Storm Cleanup, Fall Leaf Cleanup.

Totes

35 gallon - \$13.00 plus tax per month

65 gallon - \$15.00 plus tax per month

95 gallon - \$17.00 plus tax per month

Commercial Cardboard - \$2.50 Per Yard

<u>Dumpster Size</u>	<u>Pickups Per Week</u>	<u>Monthly Cost</u>
3 Yard	3	\$90.00
3 Yard	2	\$60.00
3 Yard	1	\$30.00
1.5 Yard	3	\$60.00
1.5 Yard	2	\$40.00
1.5 Yard	1	\$20.00

Attachment B (Continued)

**CITY OF PIPESTONE
GARBAGE RATES (CONTINUED)**

Large Dumpster Rates

<u>Dumpster Size</u>	<u>Commercial Cost Per Pickup</u>	<u>Cost Per Pickup House Clean Out</u>
1-1/2 Yard	\$35	\$60
3 Yard	\$54	\$90
4 Yard	\$72	\$120
6 Yard	\$108	\$180
8 Yard	\$144	\$240

**Dumpster Rentals – 30-day dumpster rental or minimum charge
Shingles and Hazardous Waste Not Accepted in City Dumpsters**

Couch - \$25.00 * Mattresses - \$30.00 each * Box Springs - \$30.00 each
Hide-a-Bed Couch - \$30.00 * Loveseat - \$20.00

Commercial Garbage Route Customers

<u>Dumpster Size</u>	<u>Pickups Per Week</u>	<u>Monthly Cost</u>
1.5 Yard	3	\$420
1.5 Yard	1	\$140
1.5 Yard	every other	\$70
1.5 Yard	once per month	\$35
95 Gallon Tote	1	\$17
95 Gallon Tote	every other	\$10
65 Gallon Tote	1	\$15
35 Gallon Tote	1	\$13

Tax Charged in Addition to Fees:

*Commercial Solid Waste Tax 17%

*Residential Solid Waste Tax 9.75%

Attachment B (Continued)

**CITY OF PIPESTONE
STORM WATER RATES**

<u>Property Type</u>	<u>REF</u>	<u>Monthly Rates</u>
Single Family Resident Storm Water Rate		\$11.24 / Parcel
Agricultural/Undeveloped	0.00	REF X \$11.24 X ACRES (NTE \$100)
School \$100)	1.70	REF X \$11.24 X ACRES (NTE
Multifamily	1.80	REF X \$11.24 X ACRES (NTE \$100)
Institutional	1.80	REF X \$11.24 X ACRES (NTE \$100)
Commercial	1.90	REF X \$11.24 X ACRES (NTE \$100)
Industrial	1.90	REF X \$11.24 X ACRES (NTE \$100)

Storm Water Rates for Property Classes other than Single Family Residents is based on a Residential Equivalency Factor (REF) and Parcel Size.

*Monthly Storm Water Rate Calculation: REF X \$11.24 X Acres (up to \$100/month Max Charge)

* As defined in Section 50.12 of the City Code