

Pipestone, Minnesota
September 15, 2025

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 15th day of September, 2025. Mayor Dan Delaney called the meeting to order. Roll call was taken and a quorum was declared. Members present: Dan Delaney, Rodger Smidt, Scott Swanson, and Verdeen Colbeck. Absent: Danielle Thompson. Others present: Dave Andres, Anita Sanchez, Faith Spotted Eagle, Alexis Archambault, Lauren Blacik, Elijah Small, Isaac Weston, Derrick M. Iktomi Favel, Kyle Kuphal, City Engineer Travis Winter via Zoom, City Attorney Jason Hill via Zoom, Cable Access Coordinator Steve Moffitt, EDA Director Justin Schroyer, Assistant City Administrator-Clerk Stephanie LaBrune, and City Administrator Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS

Delaney requested the addition of item I. Discussion of a four-way stop sign under New Business. He also requested the removal of A. Conduct a closed session pursuant to Minn. Stat. § 13D.05, subd. 3(a) to evaluate the performance of Deb Nelson from under Executive/Closed Session.

Motion was made by Smidt, seconded by Thompson and unanimously carried to approve the agenda with the addition of item I. Discussion of a four-way stop sign under New Business and the removal of A. Conduct a closed session pursuant to Minn. Stat. § 13D.05, subd. 3(a) to evaluate the performance of Deb Nelson from under Executive/Closed Session.

CONSENT AGENDA

Mayor Delaney stated the consent agenda contains the September 2, 2025 Special Meeting Minutes, September 2, 2025 Special Work Session Meeting Minutes, September 2, 2025 Regular Meeting Minutes, the August 2025 Financial Report, and Payment of Claims-Listing of Bills and asked if there was any discussion regarding these items.

Motion was made by Thompson, seconded by Smidt and unanimously carried to approve the consent agenda which consisted of the September 2, 2025 Special Meeting Minutes, September 2, 2025 Special Work Session Meeting Minutes, September 2, 2025 Regular Meeting Minutes, the August 2025 Financial Report, and Payment of Claims-Listing of Bills in the amount of \$229,508.48 for warrants #075749 to #075833.

COMMUNITY CONCERNS

None.

PRESENTATION

Brave Heart Society Presentation to Council on the Magellan/OneOk Pipeline Proposal – Guests from the Brave Heart Society provided a presentation on their concerns revolving around the OneOk pipeline project proposal and its proximity to the Pipestone National Monument and sacred Pipestone.

Minnesota Indian Affairs Council Presentation to Council on the Magellan/OneOk Pipeline Proposal – Guests from the Minnesota Indian Affairs Council gave a presentation and spoke about the OneOk pipeline proposal. They expressed concerns with the project and shared information on where the Minnesota Public Utilities Commission is at with the OneOk proposal.

OLD BUSINESS

Detachment Petition

Delaney stated there are two petitions for detachment from the city that have been provided to the city from O'Neill O'Neill & Barduson Law Office on behalf of the petitioners. Attorney Hill then explained to the council what their options were along with what the city's next steps were. The council then directed staff to research the land being requested to be detached from the city and provide a recommendation to the council at a later date.

NEW BUSINESS

Request for Council Action

Delaney stated, the Pipestone Area Chamber of Commerce is requesting the following for their 10th annual Trunk or Treat & Downtown Candy Walk on Friday, October 31, 2025:

- Permission to close the 100 and 200 blocks of West Main St and the 100 block of East Main St from 3:00 p.m. to 6:30 p.m.
- Public Works Assistance placing street closed signs, barricades and a few trash cans at the following locations:
 - On West Main St by Liberty Pawn (but not blocking 3rd Ave SW/NW)
 - On East Main St by First Farmers & Merchants Bank (but not blocking 3rd Ave SE/NE)
 - On the intersections of 2nd Avenue SW/NW and Hiawatha Avenue N/S

He then added that the Trunk or Treat event has been approved in the past.

Motion was made by Smidt, seconded by Thompson and unanimously carried to approve the request from the Pipestone Area Chamber of Commerce as presented.

Request for Council Action

Delaney explained that the Pipestone Elementary Boosters are requesting the use Westview Park along with the use of the concession stand and bathrooms, 10 extra picnic tables and 4 extra garbage totes in addition to what is already there for their annual Back to School Bash on Wednesday, September 24th. Since they are a 501(c)3 nonprofit organization, they are requesting the council to waive of all rental fees so they can continue to expand on this annual event and give the elementary students and their families a fun experience. Delaney said this request has been approved in the past.

Motion was made by Swanson, seconded by Thompson and unanimously carried to approve the request from the Pipestone Elementary Boosters as presented.

Resolution 2025-57

Delaney said this resolution, if approved will declare costs to be assessed and preparation of the proposed assessment for the 2023 Street & Utility Improvements Project. Administrator Nelson shared that Engineer Winter worked to get the assessment roll numbers put together and said the numbers look good with the new assessment policy in effect.

Motion was made by Colbeck, seconded by Smidt, and unanimously carried to approve Resolution 2025-57: A Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment.

Resolution 2025-58

Delaney stated this resolution accepts a donation from Hanks Foods who donated apples and chips valued at \$159.25 for Daycare Day at the family aquatic center.

Motion was made by Swanson, seconded by Thompson, and unanimously carried to approve Resolution 2025-58: Resolution Accepting Donation(s).

Resolution 2025-59

Delaney said, this resolution, if approved gives city support to apply for the League of Minnesota Cities Grants Navigation Program. This program provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects. He shared; EDA Director Schroyer is looking to apply for the Grant Navigation program to seek financial support from the MN DNR ReLeaf Grant program to develop a community forest management plan. Delaney then said it is always good to be proactive when it comes to natural resources.

Motion was made by Thompson, seconded by Swanson and unanimously carried to approve Resolution 2025-59: A Resolution Authorizing Application for Grant Navigation Support for the City.

Resolution 2025-60

Delaney stated this resolution will authorize the city to enter into a grant agreement with the MN Dept. of Transportation's Airport Maintenance and Operations Grant program. He said the funds received from this grant will reimburse the city for various maintenance and operations expenses at the Pipestone Municipal Airport. Delaney thanked staff for obtaining these grants.

Motion was made by Colbeck, seconded by Thompson, and unanimously carried to accept Resolution 2025-60: Resolution Approving Airport Maintenance and Operations Grant Agreement with the Minnesota Department of Transportation.

Consider Position Title Change and Appointment of Duties

Delaney stated, as a result of the resignation of the city's former Building and Zoning Administrator, the Council made the decision at their September 2nd Council meeting to contract with the Company SAFEbuilt to handle all of the Building Official duties that were held by the Building and Zoning Administrator. Delaney said, SAFEbuilt will not be taking over any of the Planning and Zoning duties at this time; therefore, the City Administrator is recommending that Council consider adding the duties to EDA Director, Justin Schroyer's job description and also change his position title to "Community Development Director" to ensure that his title is appropriate for the position. He explained that a Community Development Director serves as the City's lead for guiding growth, fostering economic opportunity, and ensuring thoughtful land use planning. This role combines the responsibilities of the Economic Director and the Planning and Zoning Administrator to provide a unified approach to community progress. He said, if the Council

chooses to move forward with changing Schroyer's title and adding the Planning and Zoning duties to his job description the change will take effect immediately and the new job description will be forwarded onto David Drown & Associates to have the review and classify the position to determine if the position will require and pay grade changes. Delaney added that the city is trying to operate as efficient as possible.

Motion was made by Thompson, seconded by Swanson, and unanimously carried to change EDA Director Justin Schroyer's position title to Community Development Director and assume the new job description effective immediately and forward the job description onto David Drown & Associates to classify the position on the city's PayScale.

Fire Prevention Week Proclamation

Delaney read a proclamation declaring October 5 – 11, 2025 as Fire Prevention Week in the City of Pipestone.

Four-Way Stop Sign Discussion

Delaney shared that he has heard some concerns about the need for a four-way stop sign at the intersection of 3rd Ave. NW and 2nd St. NW. He said the concerns were due to it being hard to see at the intersection and also the traffic speeds on 2nd St. NW. Delaney requested that the Public Works Director look into the concerns to see if a four-way stop sign would be appropriate for the intersection.

CLOSING COMMENTS

None.

ADJOURNMENT

Motion was made by Colbeck, seconded by Thompson, and carried unanimously to adjourn the meeting at 7:44 p.m.

Dan Delaney
Mayor

ATTEST:

Stephanie LaBrune
Assistant City Administrator - Clerk