

Pipestone, Minnesota  
July 7, 2025

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 7<sup>th</sup> day of July 2025. Mayor Dan Delaney called the meeting to order. Roll call was taken, and a quorum was declared. Members present: Dan Delaney, Rodger Smidt, Scott Swanson, Danielle Thompson, and Verdeen Colbeck, Absent: none. Others present: Building and Zoning Administrator Solomon Derby, Library Director Jody Wacker, Public Works Director Michael Bloemendaal, Recreation Director Robert Petersen, Water Wastewater Superintendent Joel Adelman, Kyle Kuphal, City Attorney Jason Hill via Zoom, City Engineer Travis Winter via Zoom, Cable Access Coordinator Steve Moffitt, Assistant City Administrator/City Clerk Stephanie LaBrune, and City Administrator Deb Nelson.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVE AGENDA - ADDITIONS, CHANGE OR DELETIONS**

Mayor Delaney stated that he would like to amend the agenda by adding item G. Resolution 2025-44: Resolution approving plans and specifications and ordering advertisement for bids under New Business.

Motion made by Swanson, seconded by Smidt, and unanimously carried to approve the agenda by adding item G. Resolution 2025-44: Resolution approving plans and specifications and ordering advertisement for bids under New Business.

### **CONSENT AGENDA**

Mayor Delaney stated the Consent Agenda contains the June 16, 2025 Regular Meeting Minutes, the June 27, 2025 Special Meeting Minutes, and the Payment of Claims-Listing of Bills. He then asked if there was any discussion regarding these items. No discussion was held.

Motion was made by Thompson, seconded by Colbeck and unanimously carried to approve the Consent Agenda items which consisted of the June 16, 2025 Regular Meeting Minutes, the June 27, 2025 Special Meeting Minutes, and the Payment of Claims-Listing of Bills in the amount of \$1,010,653.09 for warrants #075161 to #075318 to be issued in payment thereof.

### **COMMUNITY CONCERNS**

None.

### **REPORTS**

Building & Zoning – Derby provided the council with a verbal and written report.

Liquor Store – Absent, written report provided.

Library – Wacker provided the council with a verbal report.

Recreation – Petersen provided the council with a verbal and written report.

Water/Wastewater – Adelman provided the council with a verbal report.

Public Works – Bloemendaal provided the council with a verbal and written report.

Law Enforcement – Absent.

## **LEGAL**

### **Consideration of Ordinance No. 167 Fourth Series**

Mayor Delaney stated Ordinance No. 167, Fourth Series was introduced on June 16<sup>th</sup> to formally establish a Veteran's Memorial in the City of Pipestone going onto say that the Ordinance is now up for council considered.

Motion by Colbeck, seconded by Thompson to adopt Ordinance No. 167 Fourth Series: An Ordinance Establishing a Veteran's Memorial in the City of Pipestone. Roll Call Vote: Ayes: Delaney, Swanson, Thompson, Smidt, Colbeck; Nays: None. Motion granted.

## **OLD BUSINESS**

### **Discussion on Proposed Land Detachment**

Delaney shared Due to technical difficulties; this agenda item was tabled from the last council meeting. The information on the proposed detachment is provided in the council packets. Attorney Hill then explained the detachment process to the council in the event that an application is brought forth seeking detachment from the city in the near future.

## **NEW BUSINESS**

### **Resolution 2025-41**

Delaney stated, this resolution if approved will accept the following donations:

- Pipestone Jaycees - \$1,000 Donation for new playground equipment
- First Bank & Trust - \$500 Donation for the youth Twin's trip
- First State Bank Southwest - \$500 Donation for the youth Twin's trip

Motion by Swanson, seconded by Smidt, and unanimously carried to approve Resolution 2025-41: Resolution Accepting Donations.

### **Resolution 2025-42**

Delaney said this resolution if approved will allow the City Clerk to sign off on an application for authorization for exemption from lawful gambling license with no waiting period for the Pipestone Sportsmen's Club who plan to hold a raffle drawing at Dave's Guns in Pipestone on August 27, 2025. The Sportsmen's Club will be raffling off a lawn mower as a part of a fundraising event.

Motion was made by Smidt, seconded by Colbeck, and unanimously carried to approve Resolution 2025-42: Resolution Regarding an Application for Authorization for Exemption from Lawful Gambling License.

### **Resolution 2025-43**

Delaney explained to the council that if the resolution is approved it will order the preparation of a report on improvement from the City Engineer pertaining to a proposed 2026 Street and Utility Improvement project on 2<sup>nd</sup> Ave. S.W. from State Highway 30 to 10<sup>th</sup> St. S.W. and assess the benefited properties for a portion of the costs of improvement pursuant to Minnesota Statutes, Chapter 429. Delaney shared that the City Utility Committee recently met and is recommending that the council move forward with this project as a priority project for 2026.

Swanson added that the street is one of the worst streets in town and the utilities are needed to be

upgraded as well.

Motion was made by Smidt, seconded by Swanson, and unanimously carried to approve Resolution 2025-43: Resolution Ordering Preparation of Report on Improvement.

#### 1-4 Day Temporary On-Sale Liquor License

Delaney stated the Pipestone Jaycees have submitted an application for a 1-4 day on sale liquor license in order to serve alcohol at the Pipestone County Fair on the Dates of July 30<sup>th</sup> – August 1<sup>st</sup>. He said to approve the request; the council will need to authorize the City Clerk to sign the application so it can be forwarded to the state alcohol and gambling enforcement division for their final consideration.

Motion was made by Smidt, seconded by Thompson, and unanimously carried to approve having the city clerk sign the 1-4 Day Temporary On-Sale Liquor License for the Pipestone Jaycees and forward the application to the State of Minnesota for their approval.

#### Set Budget Input Public Hearing Date

Delaney shared that staff is recommending the council hold a public hearing on July 21<sup>st</sup> at 6:30 p.m. during the regularly scheduled city council meeting to hear public input on the 2026 budget. He said to confirm the Public Hearing date, time, and location a motion is needed.

Motion was made by Thompson, seconded by Colbeck, and unanimously carried to set the public hearing date to hear public input on the 2026 budget for July 21<sup>st</sup> at approximately 6:30 p.m. in the council chambers.

#### Set Interest Rate and Term for 2023 Street & Utility Improvement Project Assessments

Delaney said as a part of the assessment process for the 2023 Street and Utility Improvements Project, the council will need to set the interest rate and term for the assessment to the property owners located within the project area. He shared that the true bond interest rate is 3.47% and the council approved assessing the project at 1.5% over the bond rate which results in an interest rate of 5%. He also added that the term of the bond repayment schedule is 10 years. He then called for a motion.

Motion was made by Colbeck, seconded by Thompson, and unanimously carried to approve the interest rate of 5% and a term of 10 years on the 2023 Street & Utility Improvements Project Assessments.

#### Resolution 2025-44

Nelson stated that historically the former County Engineer, Dave Halbersma, choose to do the bidding of Safe Routes to School (SRTS) Projects; however, it was discussed between Winter and County Engineer Nicholas Bergman and decided that it would make more sense for the city to bid the SRTS project since the city will be installing and maintaining the project. Nelson said the resolution if approved would allow the city's engineer to proceed with obtaining bids for the project with the bid opening being held at the August 4<sup>th</sup> council meeting.

Motion by Swanson, seconded by Smidt and unanimously carried to approve Resolution 2025-44: Resolution Approving Plans and Specifications and Ordering Advertisement for Bids.

**CLOSING COMMENTS**

None.

**ADJOURNMENT**

Motion made by Thompson, seconded by Smidt, and unanimously carried to adjourn the meeting at 7:14 p.m.

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Dan Delaney  
Mayor

ATTEST:

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Stephanie LaBrune  
Assistant City Administrator / City Clerk