



\$ 2,500 Grant

509 West Main St, PO Box 55, Marshall, MN 56258
800-622-5284 • 507-537-1471 • www.swmnarts.org • info@swmnarts.org

March 17, 2026

Stephanie LaBrune
City of Pipestone
119 2nd ave SW
Pipestone, MN 56164

Dear Stephanie,

We have received a copy of your signed grant contract accepting funding for your project "Planning for Public Visual Arts" (project #QSO-92). Enclosed please find a check in the amount of \$2500.00, representing 100% of the grant award. Make sure to spend the full amount you budgeted for expenses. SMAC expects you to spend what you have proposed in your budget. During the project, if your budget numbers change you must email SMAC for approval prior to any project changes or additions.

SMAC's financial assistance must be acknowledged on all publicity and promotional materials through the credit line specified in your grant award contract. (Copy enclosed for your convenience.) **Please read through the grant award contract carefully.** Failure to comply with the terms of the contract could result in forfeiture of your grant funds.

I have enclosed a poster recognizing that the project was sponsored in part by SMAC and listing the sources of funding. Please post these at appropriate visible locations if you are having a public event. Also, please submit the dates and times of public events on our website www.swmnarts.org (where we have an online form in the calendar section). Please do this promptly so that we can include them on our online public calendar, as well as giving the SMAC Panel and Board members an opportunity to support your events. Event information may also be phoned in or sent to our office as listed above.

You are required to complete a final report within 60 days of the completion of the project, in this case by 3/1/2027. Login to our online grant system through www.swmnarts.org (the same place you completed the grant application) and you will see that a final report has been assigned to you under "Action Needed" on your dashboard.



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Please be sure to advise us of any changes in your project, including budget, date, location or time.

Best wishes for a successful project!

Sincerely,

A handwritten signature in black ink that reads "Nicole DeBoer". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Nicole DeBoer
Executive Director

Enclosures: Check, Contract, Poster

cc: Justin Schroyer, City of Pipestone, 119 2nd Ave SW, Pipestone MN, 56164

Enclosures: Contract, Poster

SW MN ARTS COUNCIL GRANT CONTRACT

AWARD: \$2,500.00

QSO-92 City of Pipestone:

DATE AWARDED: 02/24/2026

Planning for Public Visual Arts

FINAL REPORT DUE: 03/01/2027

04/01/2026 - 12/31/2026

PROJECT DIRECTOR: Justin Schroyer

AUTHORIZING OFFICIAL: Stephanie LaBrune

FISCAL SPONSOR:

In order to finalize this grant, your organization's authorizing official, project director, and fiscal sponsor (if applicable) must complete this contract within thirty (30) days, indicating agreement to the following terms:

I. Grant Amount

A. The Southwest Minnesota Arts Council will pay to the Grantee or to the Grantee's fiscal sponsor (if applicable) an amount not to exceed the Amount Awarded listed above.

- The Amount Awarded will be paid to the Grantee (or to the Grantee's fiscal sponsor, if applicable) after the Grantee has signed and submitted this contract. Payment will then be issued in Southwest Minnesota Arts Council's next semi-monthly payment cycle.
- The grant award may be reduced if the actual expenses are significantly less than the total projected expenses.

B. All Grantee funds budgeted for the project will be provided as stated.

II. General Conditions: [Click here](#) for Southwest Minnesota Arts Council's Misuse of Funds Policy.

A. The project will be carried out in compliance with the project description, personnel, budget, and dates as set forth in the application, including any revisions made and approved by the review panel and the Southwest Minnesota Arts Council Board of Directors.

B. Any changes to the project plan or budget must be requested and approved in writing and in advance with the Southwest Minnesota Arts Council.

C. Access to participation in the project will not be limited on the basis of age, national origin, race, gender, sexual orientation, or physical ability.

D. The Grantee will not use these funds for payment of costs for projects that will take place outside the geographic boundaries of the state of Minnesota, costs for relocating the applicant's legal address/residence outside the state of Minnesota, activities that are essentially for the religious socialization of the participants or audience, or activities that attempt to influence any state or federal legislation or appropriation.

E. By accepting this grant, the Grantee agrees that it will not promote, support, or engage in terrorism of any kind, nor will it make sub-grants to any entity or individual that engages in these activities.

F. The Grantee is responsible for complying with all applicable federal, state, and local laws, rules, regulations, and ordinances in relation to the use of these funds. Failure to comply may result in termination or forfeiture of the grant.

III. Publicity and Acknowledgement

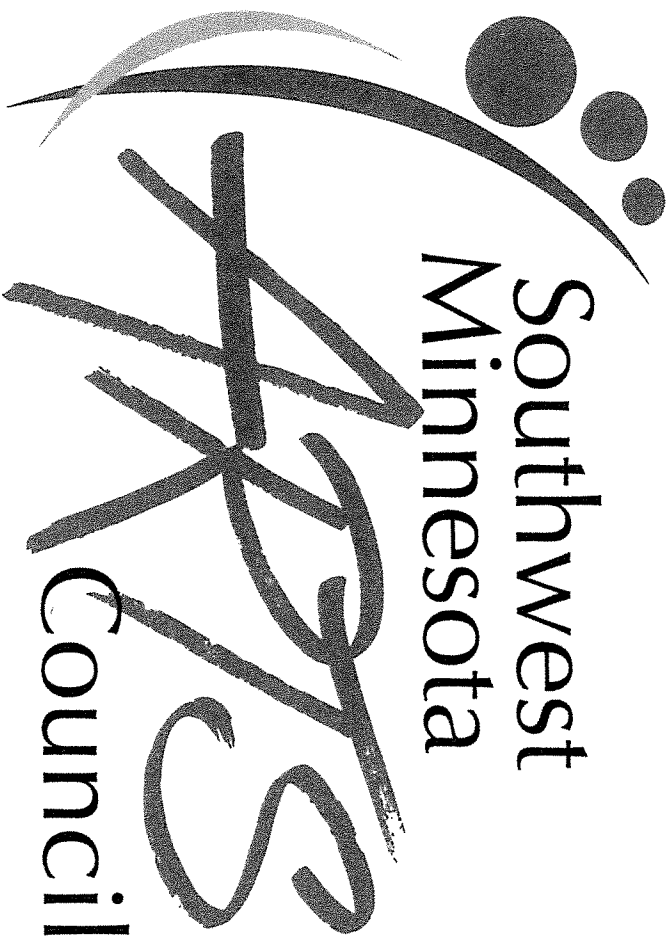
A. The Grantee will provide broad-based publicity to the community at large prior to the event.

B. All publicity and promotional materials for the project must include the following credit line, which must be clearly visible on all of the Grantee's publicity materials and printed in an easy to read font size:

This activity is funded in part with a grant from the Southwest Minnesota Arts Council made possible by the voters of Minnesota, thanks to a legislative appropriation from the arts and cultural heritage fund.

C. The Legacy Logo will be incorporated, where practicable, into printed and other materials as per the usage guidelines. An electronic version of the approved logo and usage guidelines are available [here](#).

D. The grantee will display [this poster](#) at project events.



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