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To: Pipestone City Council
From: Erica Volkir, Executive Director of the Pipestone Area Chamber of Commerce & Visitors Bureau
RE: 36th Annual Water Tower Festival: Friday, June 27 – Sunday, June 29, 2025

The Pipestone Area Chamber of Commerce is requesting your permission and assistance to produce the following during the 2025 Water Tower Festival weekend:

Friday, June 27 – Kids' Night:

- We are **requesting permission to close the 100 Block of South Hiawatha Ave from Main Street to Second Street SW/SE from 2:00 pm – 9:30 pm** for a Community Burger Feed (5:00-7:30 pm), Kids Tractor Pedal Pull at 6:00 pm for ages 3-11.
- **We are requesting 12 Picnic Tables, 4 Blue Garbage Cans, 4 bleachers, and the City's car trailer with carpet, steps, blocks for trailer tires, and jacks** for back of trailer to stabilize it.
- Please have Public Works place **two "No Parking-Street Closed at 2:00pm" signs with the barricades at noon** – one on Main Street at intersection and one at Second Street SW/SE intersection.

Saturday, June 28th – Parade:

- We are **requesting a Parade Permit (free)**. The parade route will start at West Main and Sixth Avenue SW, then turn south at the corner of Main Street and Hiawatha Avenue, and end at the corner of Hiawatha Avenue and Fifth Street SW (Courthouse). The **parade will begin at 10:00am** and conclude approximately 11:30am. **Lineup is at 9:30 am.**
- Please have Public Works place **"No Parking Signs" on Main Street and Hiawatha Ave as they have in the past and provide barricades to block each North/South streets to prevent traffic from entering the parade route.**

Saturday, June 28th – Arts, Crafts, Food, & Vendor Show / Pipestone Cruizers' Car Show:

- We are requesting permission to **close Second Ave SW from 7:00 am – 3:30 pm from Third St SW to Fifth Street SW** for the Pipestone Cruizers' Car Show.
- We are requesting **36 Picnic Tables by 8:00 am**; please put 24 under the tent and 12 on the west end of the Courthouse Lawn for the Car Show.
- We are requesting assistance to set up the big blue tent on the courthouse lawn prior to Saturday and then to tear it down on Monday.
- We are requesting **12 Blue Garbage Cans by 8:00 am** on the Courthouse Lawn near the tent.

Saturday, June 28th – Evening Family Entertainment and Free Street Dance:

- We are requesting permission to **close the 100 Block South Hiawatha Street from Main Street to Second Street SW/SE from 3:00 pm Saturday to 2:00 am Sunday** for a Free Street Dance (Sioux Falls Band – "Undercover") from 9:00 pm – 1:00 am, along with a **request for the Street Dance Permit (and \$25 fee)**.
- Please have Public Works place **two "No Parking-Street Closed at 3:00pm" signs with the barricades at noon** – one at the Main Street intersection and one at Second Street SW/SE intersection.
- We are **requesting up to 30 Picnic Tables, 12 Blue Garbage Cans, and the City's flatbed trailer.**

Sunday, June 29 – Church Services on Courthouse Lawn

- We are requesting the picnic tables & some of the garbage cans be left at the Courthouse lawn in order that there be a Community Church service at 10:30 am and possibly a Ministerial Association event later in the day.

Thank you for your support of this celebration for 36 years!