

Pipestone, Minnesota
January 5, 2026

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in the Municipal Building at 6:30p.m. on the 5th day of January, 2026. Mayor Dan Delaney called the meeting to order. Roll call was taken and a quorum was declared. Members Present: Dan Delaney, Rodger Smidt, Scott Swanson and Verdeen Colbeck. Absent: Danielle Thompson. Others present: City Administrator Stephanie LaBrune, Administrative Assistant Megan DeWitte, Cable Access Coordinator Steve Moffitt, Library Director Jody Wacker, Kyle Kuphal, Rodger Elgersma, and Dave Andres. City Engineer Travis Winter and Attorney Jason Hill appeared via Zoom.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA- ADDITIONS, CHANGES, OR DELETIONS

Motion was made by Swanson, seconded by Colbeck and unanimously carried to approve the agenda.

CONSENT AGENDA

Mayor Delaney stated the consent agenda contains the December 15, 2025 Regular Meeting Minutes, December 16, 2025 Special Meeting Minutes, Resolution 2026-2: A Resolution Designating the Pipestone County Star as the Official Newspaper for the City of Pipestone, Resolution 2026-3: A Resolution Designating First Farmers and Merchants Bank, First Bank and Trust, and First State Bank Southwest as the official depositories of City Funds, Resolution 2026-4: A Resolution approving the Mayor and City Council Members of the City of Pipestone to be covered by the Minnesota's Worker's Compensation Law, and the Payment of Claims-Listing of Bills in the amount of \$484, 449.22 for warrants #076413-#076521.

Delaney asked if there was any further discussion needed regarding these items. No further discussion was held.

Motion was made by Colbeck, seconded Smidt and unanimously carried to approve the consent agenda contents of the December 15, 2025 Regular Meeting Minutes, December 16, 2025 Special Meeting Minutes, Resolution 2026-2: A Resolution Designating the Pipestone County Star as the Official Newspaper for the City of Pipestone, Resolution 2026-3: A Resolution Designating First Farmers and Merchants Bank, First Bank and Trust, and First State Bank Southwest as the official depositories of City Funds, Resolution 2026-4: A Resolution approving the Mayor and City Council Members of the City of Pipestone to be covered by the Minnesota's Worker's Compensation Law, and the Payment of Claims-Listing of Bills in the amount of \$484, 449.22 for warrants #076413-#076521.

COMMUNITY CONCERNS

Rodger Elgersma resident of 212 4th Ave SE, Pipestone, spoke on his concern of the article in the Pipestone Star about bettering the lead in the water. He shared his idea of how the grant money

could be spread further if pipe replacement could be done in the alley ways instead of under the city streets, He said, his thought is that it could cost costs immensely and help avoid traffic disruptions as well, and he would just like the city and the Council to consider his idea.

Councilman Smidt shared an email he received earlier from a concerned community member about adding stop signs on the east and west roads that connect to 8th Ave SW. He said the concern is that those roads seem to have mostly yield signs. Smidt said, this community member feels that it does not make much sense that other side streets in town have stop signs while one of the most heavily traveled streets like 8th Ave has mostly yield signs.

Mayor Delaney said he agrees that this should be considered further and that staff could present that to the county because they have jurisdiction of the signage. He also shared that there is a school drop off location right at 8th Ave, so he would be in favor of there being a stop sign there.

REPORTS

Law Enforcement: Absent

Waste-Wastewater: Absent, report provided.

Liquor Store: Absent, report provided.

Recreation: Absent, report provided.

Public Works: Absent, report provided.

Library:

Director Wacker shared the many exciting events the library is hosting over the month of January and February.

LEGAL

Ordinance No. 170, Fourth Series

Mayor Delaney shared the Ordinance amending Chapter 90 of the Pipestone City Code Regarding Dynamic Breaking in the City. He said, it was introduced at the last council meeting and is now ready for consideration.

Motion made by Smidt and seconded by Colbeck to adopt Ordinance No. 170, Fourth Series: An Ordinance of the City of Pipestone amending Chapter 90 of the Pipestone City Code Regarding Dynamic Breaking in the City. A roll call vote was then taken. Ayes: Delaney, Smidt, Colbeck, and Swanson. Nays: none. Motion carried.

NEW BUSINESS:

Election of Acting Mayor:

Delaney opened the floor for nominations. Delaney nominated councilmember Rodger Smidt to be appointed as acting Mayor. With no other nominations, a motion made by Delaney, seconded by Swanson and unanimously carried to appoint Rodger Smidt as Acting Mayor for 2026.

Appointment of City Clerk

Delaney shared that during the special meeting, the Council discussed the appointment of current City Administrative Assistant, Megan DeWitte, to the City Clerk position, effective January 1st, 2026. Delaney then called for a motion.

Motion was made by Colbeck, seconded by Swanson and unanimously carried to appoint Megan DeWitte as the City Clerk, effective January 1, 2026.

Authorize Advertisement for Administrative Assistant

Delaney said with the Administrative Assistant position now open, Councilmembers will need to vote to authorize staff to advertise for the position.

Motion was made by Smidt, seconded by Swanson and unanimously carried to allow staff to advertise for the open Administrative Assistant position..

Mayoral Board/Committee Appointments

Mayor Delaney shared his list of 2026 City board and committee appointments.

Motion made by Smidt, seconded by Colbeck and unanimously carried to confirm the list of appointments for the 2026 City boards and committees as presented.

Conflict of Interest Policy

Delaney shared that this is an annual acknowledgement to consider and review the City's Conflict of Interest Policy. Delaney stated that there is a copy included in each councilmember's packet to review and acknowledge.

Resolution 2026-1

Delaney stated that this is an annual Resolution Adopting Rules of Order and procedures for the City Council in Accordance with City Code Chapter 30, Section 30.003.

Motion made by Smidt, seconded by Colbeck and unanimously carried to accept Resolution 2026-1: A Resolution Adopting Rules of Order and procedures for the City Council in Accordance with City Code Chapter 30, Section 30.003.

Resolution 2026-5

Delaney stated that this resolution accepts the following donations:

- Steve and Peg Lange \$100 to assist with Lights at the Lodge
- Pipestone Holdings LLC \$1,700 to assist with Lights at the Lodge
- Marlys Winter \$8,900.27 to assist with operations at the Ewert Rec Center

Motion was made by Swanson, seconded by Smidt to accept the donations for Lights at the Lodge and the Ewert Rec Center operations.

Performance Evaluation Summary of Joel Adelman and Title Change

Delaney shared that Water/Wastewater Superintendent Joel Adelman had his 2024 and 2025 performance evaluation conducted in closed session on December 16th, 2025, and the Council concluded that Adelman's performance was satisfactory and is recommending Adelman's job title be changed to Utility Director.

Motions made by Colbeck, seconded by Smidt and unanimously carried to approve Joel Adelman's satisfactory review and job title change to Utility Director.

Liability Coverage Waiver

Delaney shared that the City Council annually decides whether to waive or not waive the monetary municipal tort liability limits. LaBrune shared that the city's insurance agent was recommending to not waive the tort limits.

Motion made by Smidt, seconded by Swanson and unanimously carried to not waive the monetary municipal tort liability limits.

CLOSING COMMENTS

Colbeck thanked all the many volunteers and donors that have contributed to the community over the past year.

Delaney shared a reminder from VanDyke Sanitation to residents to put their recycling totes out tonight. Lastly, Delaney shared that he would like to establish a date for meeting, sometime in late January to early February, to consider the yearly and 5-year plans and goals for the city and as the Council.

ADJOURNMENT

Motion was made by Smidt, seconded by Swanson and unanimously carried to adjourn the meeting at 7:00p.m.

Dan Delaney
Mayor

ATTEST:

Megan DeWitte
City Clerk