

Pipestone, Minnesota
August 4, 2025

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 4th day of August 2025. Mayor Dan Delaney called the meeting to order. Roll call was taken and a quorum was declared. Members present: Dan Delaney, Rodger Smidt, Scott Swanson, Verdeen Colbeck and Danielle Thompson. Absent: None. Others present: Kyle Kuphal, City Engineer Travis Winter, City Attorney Jason Hill via Zoom, Cable Access Coordinator Steve Moffitt, Assistant City Administrator-Clerk Stephanie LaBrune, and City Administrator Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS

Motion was made by Colbeck, seconded by Thompson and unanimously carried to approve the agenda with the addition of item E. Schedule a Special Meeting for the Approval of the 2024 Financial Audit under New Business.

CONSENT AGENDA

Mayor Delaney stated the consent agenda contains the July 21, 2025 Regular Meeting Minutes and Payment of Claims-Listing of Bills and asked if there was any discussion regarding these items.

Motion was made by Swanson, seconded by Thompson and unanimously carried to approve the consent agenda which consisted of the July 21, 2025 Regular Meeting Minutes and Payment of Claims-Listing of Bills in the amount of \$1,578,530.71 for warrants #075418 to #075519.

COMMUNITY CONCERNS

None.

PUBLIC HEARINGS, PETITIONS, AND BID OPENINGS

Safe Routes to School Bid Opening

Engineer Winter stated that online bidding was closed at 6:30 p.m. and two bids were received. The first bid received was from Duininck, Inc. in the amount of \$1,131,948.25 and the second bid was from Hulstein Excavating in the amount of \$856,946.15. Winter shared that the engineer's estimate was \$835,000 and announced that he would review the bids and make a recommendation for awarding the bid at the next city council meeting.

NEW BUSINESS

Resolution 2025-46

Mayor Delaney stated staff has been discussion with the National Park Service on the development of a trail that would lead from the intersection of Hiawatha Ave. and Reservation Ave. to the Pipestone National Monument's walking trail. The Utility Commission and Hiawatha Pageant Park Commission have been presented the information and this resolution is needed to continue

the pursuit of Federal Land Access Program Funding to support the Hiawatha Pageant Park Trail Project.

Motion was made by Colbeck, seconded by Thompson and unanimously carried to approve Resolution 2025-46: A Resolution Authorizing the Pursuit of Federal Land Access Program Funding to Support the Hiawatha Pageant Park Trail Project.

Resolution 2025-47

Mayor Delaney shared that on July 15th a Variance was held by the Board of Adjustments and Appeals and it is being recommended by the board to approve the variance which would allow the city to construct a municipal storage building that exceeds the total maximum height requirement of fifteen feet within a highway business district. The building will be approximately 27 feet in height and located at 413 2nd St NE.

Motion was made by Swanson, seconded by Smidt, and unanimously carried to approve Resolution 2025-47: Resolution Granting a Variance to Construct an Accessory Structure that Exceeds the Applicable Height Limitation at 413 2nd Street NE in the City of Pipestone.

Resolution 2025-48

Mayor Delaney said this resolution if approved will allow the city to enter into a Minnesota Clean Water Partnership Loan agreement for the purpose of implementing the second part of the city's sanitary sewer service improvement loan program. In addition, the resolution will authorize Deb Nelson to administer and execute the agreement and loan disbursement requests.

Motion was made by Thompson, seconded by Smidt, and unanimously carried to approve Resolution 2025-48: A Resolution Authorizing the City of Pipestone to Enter into the Minnesota Clean Water Partnership Loan Agreement Along with the Minnesota Pollution Control Agency to Conduct the Pipestone Sanitary Sewer Service Improvement Project Part 2 and to provide sanitary sewer loans to qualifying property owners with the repayment terms of 0% interest for 7 years.

Schedule Truth In Taxation Public Meeting

Mayor Delaney stated staff is proposing to schedule the Truth in Taxation public hearing for December 1, 2025 at 6:30 p.m. and asked for council confirmation so staff can verify the date with the County Auditor's office.

Motion was made by Thompson, seconded by Colbeck, and unanimously carried to approve the Truth in Taxation Public Meeting date of December 1, 2025 at approximately 6:30p.m. in the council chambers at city hall.

Schedule Special Meeting to Approve the 2024 Financial Audit

Mayor Delaney stated that due to the deadline to submit the 2024 audit report approaching, staff is requesting to hold a special meeting on August 11th at noon to hear a report from the city auditor and approve the audit report.

Motion was made by Swanson, seconded by Thompson, and unanimously carried to approve holding a special meeting on August 11, 2025 at noon for the purpose of hearing a presentation from the city auditor and approving the 2024 financial audit.

COUNCIL LIAISON REPORTS

Heritage Preservation Commission – Delaney reported stating that the commission met on July 3rd to review 2 sign permits and also held a discussion on the Carnegie library building.

Hiawatha Pageant Park Commission – Colbeck was not able to attend the most recent meeting so Nelson reported that the commission discussed the FLAP grant trail project and Delaney also reported items that were brought up which included the upcoming fishing derby, lights at the lodge, and the commission's 5-year plan.

Community Improvement Commission – Swanson was not able to attend the most recent meeting so Delaney reported that there was discussion about the flower planters and artwork which included discussion of painting the pillars of the railroad bridge.

Human Rights Commission – Delaney said there was a meeting on the 15th where there was discussion around donations and a human rights commission handbook amongst other things.

Law Enforcement Liaison Committee – Colbeck share that there was a meeting on the 14th and the two big items of discussion were Jake Braking and E-Bikes.

Utility Commission – A meeting was held on the 9th. Swanson said there will be a new location for the city's tree dump soon. Delaney talked about adding a roll over curb to the SRTS project for farm access along the route.

CLOSING COMMENTS

Colbeck – Mentioned there is a car show coming up at Dahl Motors and said proceeds will go to support the new veteran's memorial.

Delaney – Acknowledged the veteran's, including Colbeck, who were featured in the Special Edition to the County Star's paper.

Swanson – Reminded residents to set their recycling totes out at 10 pm tonight due to VanDyke Sanitation having a schedule change.

ADJOURNMENT

Motion was made by Swanson, seconded by Thompson, and carried unanimously to adjourn the meeting at 6:58 p.m.

Dan Delaney
Mayor

ATTEST:

Stephanie LaBrune
Assistant City Administrator - Clerk