



Human Resources

Teesha Boozer, HR Director
MSTOD, PHR
tboozer@pinevillenc.gov
(704) 889-2362

To: Ryan Spitzer, Town Manager
Members of the Town Council

From: Teesha Boozer, HR Director

Date: 8/4/2026

Re: Human Resources Monthly Report

Hi Ryan,

Enclosed is the Human Resources Department Monthly Report for July 2026.

New Hires:

- a. Jessica Rangel, 911 TC, Police Department
- b. Jose Nieves, BLET, Police
- c. Jason Taylor, BLET, Police

Resignation/Termination:

- a. Robert Ashman, Parks Aide, Parks and Rec
- b. Chelsea Byrd, 911 TC, Police
- c. Antonio Corrodus, Probationary Officer, Police

Retirements:

None

Transfers:

Kristgen Williamson, BLET to Probationary Police Officer

Promotions:

None

Current Openings:

- **Police Officer:** 4 openings for lateral hire/BLET
 - **911 Telecommunicator:** 3 opening
- **Public Works:** 1 opening

HR Updates:

Performance Management:

Annual performance meetings are underway, creating opportunities for employees and supervisors to establish meaningful goals, discuss professional development, and align expectations before the new performance year begins. These conversations strengthen communication, accountability, and employee growth throughout the organization.

Merit pay continues to motivate employees to achieve and exceed performance expectations. Human Resources is working to improve how merit increases are processed and awarded to continue to ensure safe and fair practices.

Safety and Risk:

The Town did not hold a Safety Committee meeting in July. Regular monthly meetings will resume in August as we continue promoting a culture of safety and risk awareness throughout the organization.

Recruiting and Retention:

Human Resources continues to partner closely with department leaders to recruit qualified candidates, understand workforce needs, and develop long-term staffing strategies. Beyond filling current vacancies, HR works collaboratively with departments to identify opportunities to strengthen workforce planning and ensure the Town remains well-positioned to meet both current and future operational needs.

Human Resources also continues to meet regularly with the Pineville Police Department to evaluate hiring needs, refine recruitment strategies, and provide support with hiring structures, testing processes, and other recruitment initiatives. These collaborative efforts help ensure the Police Department remains competitive in attracting and selecting qualified candidates.

Wellness:

Workers' Compensation continues to be an essential benefit for employees who are injured while serving the Town of Pineville. To better support employees and supervisors, Human Resources developed new Workers' Compensation guides and employee resources that provide clear information on reporting procedures, available benefits, and what to expect throughout the claims process. While these resources strengthen our safety program, they also contribute to employee well-being by helping employees receive the support they need during recovery.

Looking Ahead:

Human Resources remains focused on several key priorities for Fall 2026, including:

- Completing annual performance conversations.
- Processing annual merit increases.
- Continuing the modernization of personnel policies and procedures.
- Preparing for fall employee engagement initiatives.
- Facilitating the implementation of UKG Payroll and Businessolver as the Town's new Human Resources Information Systems (HRIS).