

## TOWN COUNCIL AGENDA ITEM

## MEETING DATE: June 23, 2025

| Agenda Title/Category:                       | Outside Event Form  |    |         |   |
|--|---|----|---------|---|
| Staff Contact/Presenter:                     | Riley George  |    |         |   |
| Meets Strategic Initiative or                | Yes   | No | If yes, | Marketing &<br>Communications Initiatives |
| Approved Plan:                               |   | X  | list:   |   |
| Background:                                  | Outside event form draft to discuss any edits   |    |         |   |
| Discussion:                                  | The form has been looked over by<br>Planning & Zoning, Parks & Rec, and the<br>Police Dept., as well as Communications. |    |         |   |
| Fiscal impact:                               | Unknown at this time but has potential for revenue.   |    |         |   |
| Attachments:                                 | Word document   |    |         |   |
| Recommended Motion to be made<br>by Council: | Utilize for any events on Town property,<br>besides Parks & Rec facilities, which<br>already have forms.                |    |         |   |