COUNCIL MEETING

Pineville
PLANNING & ZONING

To: Town Council

From: Travis Morgan

Date: 10/13/2026

Re: **Downtown Masterplan Proposals (***Action Item***)**

BACKGROUND:
We received 11 proposals after our solicitation for request for proposals regarding the Pineville Downtown Masterplan update.

STAFF COMMENT:
A warm thank you for the time and effort put in by the committee to review and make selections by the committee. We reviewed a lot of great proposals but had to narrow them down to the top two ranked proposals and that has taken some time. We have pushed the estimated completion time to Spring/ early Summer 2027 to allow the time needed for public engagement and document preparation. The top two proposals selected are Bolton and Menk and RBA with two other possible alternates. These two were selected by the group for best work examples, local experience, graphics, general company team provided, traffic/transportation, and citizen engagement amongst other items.

UPDATE:
We are ready to proceed with Council winning selection.

ACTION:
Request Council award the top selection Bolton and Menk and allow Ryan to enter contract with them or RBA depending on final contract negotiations.