



April 6, 2023

To: Honorable Mayor and Town Council
Ryan Spitzer, Town Manager
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Budget Amendment 2023-14

For Council's consideration at the April 11, 2023 Council Meeting, please find attached Budget Amendment 2023-14.

The purpose of the budget amendment is to increase **General Fund - Sale of Fixed Assets** appropriation and Increase **General Fund – Public Safety** appropriation in the amount of **\$1,000,000** for expenditures associated with **Fire Truck Apparatus**.

At a recent council meeting, direction was given to the Fire Department to order a new fire apparatus. While this expenditure will not hit the books until a future fiscal year, an encumbrance must be placed against appropriations.

There are options for which revenue to increase. We can increase Fund Balance Appropriated revenue, but staff would like to present an unrelated revenue to raise that happens to be a corresponding amount.

Earlier in the fiscal year, the Town sold a property in the amount of \$1 million. Staff would like to raise that revenue budget and the public safety appropriation budget in the amount of \$1 million.

Staff recommends approval as presented.